



Legislation Text

File #: 19-0124, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 2-12-19

Requesting Agency: Parks and Recreation
Division:

Subject Matter Expert Name:

Name: Laura Morales
Email: Laura.Morales@denvergov.org

Item Title & Description:

*(Do not delete the following instructions)
These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Amendatory Agreement between the City and County of Denver and Root Tree Service, LLC, to update the rates, extend the term and increase the maximum contract amount for tree maintenance.

Amends an on-call contract with Root Tree Service LLC by adding \$500,000 for a new total of \$1,500,000 and one year for a new end date of 6-1-20 for tree maintenance, including tree management and pruning, tree removal, stump removal and other services on public and private property, citywide (201735111). The last regularly scheduled Council meeting within the 30-day review period is on 3-26-19. The Committee approved filing this item at its meeting on 2-19-19.

Affected Council District(s) or citywide? citywide

Contract Control Number: 201735111

Vendor/Contractor Name (including any "DBA"): Root Tree Service LLC

Type and Scope of services to be performed:

Root provides services related to tree maintenance throughout the City, including locations on private property. Services include:

- tree management and pruning (deadwood, hazardous limbs, for clearance of streets, traffic, vision, etc.)
- tree removal
- stump removal
- emergency tree maintenance services

Amendment does not change scope

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

Are WBE/MBE/DBE goals met (if applicable)?

XO101

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source?

n RFP for services was advertised on 2/23/2017; the responses were minimal with only one successful proposer. Due to the successful proposer being unable to maintain and complete the entire work load a justification letter was approved to contract with Root.

For New contracts

Term of initial contract:

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing

What was the length of the term of the original contract?

Two years

What is the length of the extension/renewal?

One year

What is the revised total term of the contract?

Three years

If cost changing

What was the original value of the entire contract prior to this proposed change?

\$1,000,000

What is the value of the proposed change?

\$500,000

What is the new/revised total value including change?

\$1,500,0000

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)