



Legislation Text

File #: 18-0224, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted:** 02-27-18

**Requesting Agency:** Parks and Recreation  
**Division:**

**Subject Matter Expert Name:**  
**Email Address:**  
**Phone Number:**

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed First Amendatory Agreement between the City and County of Denver and Mundus Bishop Design, Inc. for on-call professional planning, design and related consulting services for various park projects.**

Amends a contract with Mundus Bishop Design, Inc. by adding \$100,000 for a new total of \$585,000 for on-call landscape planning and park design services for playgrounds, tennis and basketball courts, picnic areas, and other park amenities, citywide. No change to contract duration (201520472-01). The last regularly scheduled Council meeting within the 30-day review period is on 4-9-18. The Committee approved filing this resolution by consent on 3-6-18.

**Affected Council District(s) or citywide?** Citywide

**Contract Control Number:** 201520472-01

**Vendor/Contractor Name (including any "DBA"):** Mundus Bishop Design, Inc

**Type and Scope of services to be performed:**

Contract 201520472 is an on-call landscape planning and design contract with Mundus Bishop Design, Inc. The contract has one year remaining and the remaining dollar amount in the

original contract is insufficient to complete all anticipated work. Without extending the term, this amendment is to simply increase the capacity of the contract by \$100,000.

This contract is for Landscape Architectural consulting services, and in conjunction with the other on-call contracts, is used to plan and design the majority of the (40-50) Capital Projects done annually. The types of projects these consultants typically work on are Neighborhood Park improvements (i.e. playgrounds, tennis and basketball courts, picnic areas and new walks and trails). DPR will be procuring a new round of on-call Landscape Architectural contracts later this year, however, due to increased project loads due to capital budget expansions and the GO Bond, DPR needs to increase the capacity of the current contracts to ensure continued work until the new contracts are in effect. These projects are important for the neighborhoods in every Council District, and impact our ability to deliver our capital projects on the schedules we've established.

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**

**Was this contractor selected by competitive process or sole source?**

**For New contracts**

**Term of initial contract:**

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?**

**What is the length of the extension/renewal?**

**What is the revised total term of the contract?**

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

\$485,000

**What is the value of the proposed change?**

\$100,000

**What is the new/revised total value including change?**

\$585,000

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**