



Legislation Text

File #: 22-0215, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted: 2/14/22**

**Requesting Agency: General Services  
Division:**

**Subject Matter Expert Name: Elizabeth Hewes**  
**Email Address:** Elizabeth.hewes@denvergov.org  
**Phone Number:**

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Master Purchase Order between the City and County of Denver and CINTAS CORPORATION NO. 2 to provide laundry and rental services for work uniforms for citywide Fleet Maintenance employees.**

Amends a Master Purchase Order with CINTAS CORPORATION NO. 2 by adding \$470,000 for a new total of \$950,000 to provide laundry and rental services for work uniforms for citywide Fleet Maintenance employees. No change to contract duration (SC-00003659). The last regularly scheduled Council meeting within the 30-day review period is on 3-29-22. The Committee approved filing this item at its meeting on 2-22-22.

**Affected Council District(s) or citywide? Citywide**

**Contract Control Number: SC-00003659**

**Vendor/Contractor Name (including any "DBA"):** Cintas Corporation No. 2

**Type and Scope of services to be performed:**

Providing laundry and rental services of work uniforms for the City-wide Fleet Maintenance employees. The increase is due to increased cost of rental and laundry fees and additional agency usage.

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**

**Was this contractor selected by competitive process or sole source?**

**For New contracts**

**Term of initial contract:**

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)? Added capacity**

***If length changing***

**What was the length of the term of the original contract?** No changes - January 23, 2019 to January 31, 2024

**What is the length of the extension/renewal?**

**What is the revised total term of the contract?**

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

**What is the value of the proposed change?**

**What is the new/revised total value including change?**

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
\$480,000	\$470,000	\$950,000

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**