



Legislation Text

File #: 22-0054, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted:** 1-10-22

**Requesting Agency:** Parks and Recreation  
**Division:**

**Subject Matter Expert Name:**

|        |                              |
|--------|------------------------------|
| Name:  | Jesus Orrantia               |
| Email: | Jesus.Orrantia@denvergov.org |

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed First Amendatory Agreement between the City and County of Denver and Em Dub Design, LLC to extend the term for consulting services on an as needed basis.**

Amends a contract with EM Dub Design, LLC by adding one year for a new end date of 4-10-23 for on-call landscape architectural planning, design, and consulting services for parks and parks facilities, citywide. No change to contract amount (201947773; 202160726). The last regularly scheduled Council meeting within the 30-day review period is on 2-28-22. The Committee approved filing this item at its meeting on 1-18-22.

**Affected Council District(s) or citywide?** Citywide

**Contract Control Number:** 201947773 / 202160726

**Vendor/Contractor Name (including any "DBA"):** EM Dub Design LLC

**Type and Scope of services to be performed:**

The contract with EM Dub Design LLC is for On-Call Landscape Architectural Planning, Design, and Related Services. The amendment will extend the term an additional one year. Due to unforeseen delays associated with COVID-19 and extended timelines on projects, utilization of

these on-call contracts has been limited. An extension will allow DPR to utilize these on-call consultants for upcoming projects, and also allow DPR adequate time to consider how to best rebid these services.

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

19%

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**

**Was this contractor selected by competitive process or sole source?**

Competitive process

**For New contracts**

**Term of initial contract:**

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?**

4/10/2019 - 4/10/2022

**What is the length of the extension/renewal?**

1 year

**What is the revised total term of the contract?**

4/10/2019 - 4/10/2023

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

**What is the value of the proposed change?**

**What is the new/revised total value including change?**

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**