



Legislation Text

File #: 21-0060, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 1-19-21

Requesting Agency: Denver Economic Development and Opportunity
Division:

Subject Matter Expert Name:

Name: Susan Liehe 720-480-3481 (m)
Email: susan.liehe@denvergov.org

Item Title & Description:

*(Do not delete the following instructions)
These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Agreement between the City and County of Denver and Mile High United Way to administer local emergency grant funds to continue and expand Denver's Small Business Emergency Relief Fund in response to the COVID-19 pandemic.

Approves a contract with Mile High United Way for \$1,500,000 and through 12-31-21 to administer local emergency grant funds to continue and expand Denver's Small Business Emergency Relief Fund in response to the COVID-19 pandemic (OEDEV- 202157371). The last regularly scheduled Council meeting within the 30-day review period is on 2-16-21. Councilmember Flynn approved direct filing this item on 1-21-21.

Affected Council District(s) or citywide? Citywide

Contract Control Number: OEDEV- 202157371

Vendor/Contractor Name (including any "DBA"): Mile High United Way

Type and Scope of services to be performed:

This is a new contract that will employ the local emergency grant funds to continue economic relief to local businesses in response to COVID-19.

Because Denver had an existing emergency relief grant program in place with its Small Business Emergency Relief Program (SBERF), the city is basing this new activity on its existing administration through Denver Economic Development & Opportunity (DEDO) and marketing, application intake, application review, and grant awards, including the participation of Mile High United Way as our contracted partner. MHUW will continue to receive a 5% fee for its professional services.

Previous grantees through Denver's SBERF are eligible to apply again in this new round. In its initial application review, DEDO will have the flexibility to apply appropriate applications to the grants available through the State of Colorado Department of Local Revenue, or, apply applications to the grants funded through the local funds referenced herein. The differences in the funding streams lay in particular industries that cannot qualify for State program, and a different set of uploaded documentation is required for the State grants as well.

Since needs continue to be dire across Denver's many COVID-impacted industries, a single portal of the city's SBERF program will thus be able to apply applications to the funding source best suited to them and ensure that as many struggling businesses as possible can be served as quickly and efficiently as possible - both within as well as beyond the State guidelines for eligibility.

Given the time urgency and extreme need of the most vulnerable businesses in Denver's economy, Denver's SBERF was originally launched this spring with a mix of city General Fund dollars, some corporate donations, and streams of federal Coronavirus Relief Funds (CRF). As of December 31, 2020, over six rounds of applications, Denver's SBERF has awarded \$12M to more than 2,000 of Denver's smallest businesses. The grants were capped at \$7,500 and were based on demonstrated revenue loss.

The program maintains a very strong commitment to delivery through an equity lens. To support Denver's most vulnerable businesses, the program will continue to prioritize small businesses located in neighborhoods identified by DEDO at most risk of involuntary displacement.

MHUW is consulting with and providing technical assistance to DEDO staff in reviewing the program applications and is also managing the individual financial transactions to disburse the grants to the small businesses awarded.

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source?

For New contracts

Term of initial contract: Through 12-31-21

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term: \$1,500,000

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing

What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing

What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)