



Legislation Text

File #: 18-0194, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 2 13 18

**Requesting Agency: GS
Division:**

Subject Matter Expert Name:

Contact Person: (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Scott Harris, Staff Buyer
- **Phone:** (720) 913-8154
- **Email:** scott.harris@denvergov.org <mailto:scott.harris@denvergov.org>

Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Master Purchase Order between the City and County of Denver and Kois Brothers Equipment Co., Inc., for parts for City refuse vehicles.

Approves a three-year \$650,000 master purchase order with Kois Brothers Equipment Co. for maintenance parts and supplies for city waste management vehicles (SC-00002762). The last regularly scheduled Council meeting within the 30-day review period is on 3-27-18. The Committee approved filing this resolution by consent on 2-20-18.

Affected Council District(s) or citywide?

citywide

Contract Control Number:

SC-00002762

Vendor/Contractor Name (including any "DBA"):

Kois Brothers Equipment Co.

Type and Scope of services to be performed:

master purchase order

Location (if applicable):

citywide

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source?

For New contracts

Term of initial contract:

Approves a master purchase order with Kois Brothers Equipment Co. for \$650,000 and for three years for parts and supplies for maintenance of waste management vehicles

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing

What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing

What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different

way of doing business etc.)