



Legislation Text

File #: 17-0460, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted:** 04-18-17

**Requesting Agency:** General Services  
**Division:** Purchasing

**Name:** Andrew Miskell, Associate Buyer  
**Phone:** (720) 913-8159  
**Email:** Andrew.miskell@denvergov.org

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Master Purchase Order between the City and County of Denver and OJ Watson Company, Inc. to extend the term and total amount of the prior Purchase Order for auto parts.**

Adds \$150,000 and one year to the master purchase order with O.J. Watson Co., Inc. for a new amount of \$600,000 and end date of 07-31-18 for truck and trailer parts to repair and maintain Public Works vehicles and equipment (0298A0213). The last regularly scheduled Council meeting within the 30-day review period is on 5-22-17. The Committee approved filing this resolution by consent on 6-5-17.

**Affected Council District(s) or citywide?** Citywide

**Contract Control Number:** 0298A0213

**Vendor/Contractor Name (including any "DBA"):** OJ Watson Co., Inc

**Type and Scope of services to be performed:**

After analyzing our spend analysis and trends of usage on this Master Purchase Order

agreement, we are looking to increase the allowable spend amount on this agreement for the remaining life of the agreement from the current amount of \$450,000.00, to a newly requested amount of \$600,000.00.

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**

**Was this contractor selected by competitive process or sole source?**

**For New contracts**

**Term of initial contract:**

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?** Four years

**What is the length of the extension/renewal?** One year

**What is the revised total term of the contract?** Five years

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

\$450,000

**What is the value of the proposed change?** \$150,000

**What is the new/revised total value including change?** \$600,000

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different**

**way of doing business etc.)**