



Legislation Text

File #: 19-1295, Version: 1

**Finance Item/Grant Request Template**

**Date Submitted:** 11-18-19

**Requesting Agency:** Finance  
**Division:**

**Subject Matter Expert Name:**

Name: Rachel Bardin
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**Item Title & Description:**

*(Do not delete the following instructions)  
These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A bill for an ordinance establishing a new fund in the Community Development Special Revenue Fund for the "Homeless Shelter Utility Support" program and transferring grant administration from the Department of Human Services to the Department of Housing Stability.**

Establishes the Homeless Shelter Utility Support Grant Fund in the Community Development Special Revenue Funds Series and transfers financial and programmatic administration of the Homeless Shelter Utility Support Grant Program from the Human Services Private Grants Fund to the new fund to allow for administration by the Department of Housing Stability. The Committee approved filing this item at its meeting on 11-26-19.

**Affected Council District(s) or citywide?** Citywide

**Executive Summary with Rationale and Impact:**

*Detailed description of the item and why we are doing it. This can be a separate attachment.*  
As a part of the creation of the Department of Housing Stability (HOST) in 2019, funding that supports staffing and programs dedicated to individuals experiencing homelessness is moving from Denver Human Services (DHS) to HOST. As part of this move, the Homeless Shelter Utility Support Grant Program administered in the Human Services Private Grants Fund, Fund No.

13601 in the Human Services Special Revenue Fund Series under the expending authority of the Executive Director of Human Services, will be transferred to a newly established fund, Fund No. 16608, a "Homeless Shelter Utility Support" Grant Fund in the Community Development Special Revenue Fund Series. The Executive Director of HOST will be the expending authority. The cost center will be 0145000.

Transferring the Homeless Shelter Utility Support Grant Program from DHS to HOST administration may require financial transactions or other administrative actions to complete the transition in the City's financial system of record.

**Type (choose one: Grant; Supplemental; Fund Creation; Fund Rescission; Fund Transfer; Appropriation; Other):**

**Amount:**

**Budget Year:**

**Fund and Funding Source (Fund/Org/Grant Number, if applicable):**

**Grantor (if applicable):**

**Fund Matching Requirements (if applicable):**

**Fiscal Impact:**