



Legislation Text

File #: 24-0172, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted: 2-12-2024**

**Requesting Agency: CASR**  
**Division:**

**Subject Matter Expert Name: Sharon Jaye**  
**Email Address: Sharon.jaye@denvergov.org**  
**Phone Number:**

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Agreement between the City and County of Denver and McKinstry Essention, LLC to perform investment grade energy audits and electrification feasibility reports for municipal buildings, citywide.**

Approves an agreement with McKinstry Essention, LLC for \$710,499.49 and an end term of 12-31-2024 to perform investment grade energy audits and electrification feasibility reports for municipal buildings, citywide (CASR-202371992). The last regularly scheduled Council meeting within the 30-day review period is on 3-18-2024. The Committee approved filing this item at its meeting on 2-14-2024.

**Affected Council District(s) or citywide?**  
**citywide**

**Contract Control Number:**  
**CASR-202371992**

**Vendor/Contractor Name (including any "DBA"):**  
**McKinstry Essention, LLC**

**Type and Scope of services to be performed:**

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

N/A

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**

new

**Was this contractor selected by competitive process or sole source?**

Competitive process

**For New contracts**

**Term of initial contract:**

**Options for Renewal:**

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

**Cost of initial contract term:**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?**

**What is the length of the extension/renewal?**

**What is the revised total term of the contract?**

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

**What is the value of the proposed change?**

**What is the new/revised total value including change?**

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**