



Legislation Text

File #: 23-0467, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 4-24-2023

**Requesting Agency: Denver International Airport
Division:**

**Subject Matter Expert Name:
Email Address:
Phone Number:**

Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Agreement between the City and County of Denver and DHL Express (USA), Inc. concerning air cargo services at Denver International Airport.

Approves a use and lease agreement with DHL Express (USA), Inc. for rates and charges and 5 years for air cargo services at Denver International Airport in Council District 11 (PLANE-202265979). The last regularly scheduled Council meeting within the 30-day review period is on 5-22-2023. The Committee approved filing this item at its meeting on 4-26-2023.

Affected Council District(s) or citywide? 11

Contract Control Number: PLANE-202265979

Vendor/Contractor Name (including any "DBA"): DHL Express (USA) Inc.

Type and Scope of services to be performed:

This request is for a use and cargo facilities lease agreement between DHL Express (USA), Inc. (DHL) and Denver International Airport (DEN). DHL is a cargo operator at DEN. They will continue to lease a cargo building to support their operations. The leased area includes 37,375 sq. ft. of building space and 258,499 sq. ft. of ground space, including 3 narrow body/wide body cargo aircraft parking positions. Airline Rates and Charges apply

Location (if applicable): DEN

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts): N/A

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

New

Was this contractor selected by competitive process or sole source?

This procurement qualifies for the situation where competition does not exist exception under Memorandum No. 8B and will not be competitively procured.

For New contracts

Term of initial contract:

5 years

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

Rates and charges

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing

What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing

What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)