



Legislation Text

File #: 23-0467, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted: 4-24-2023**

**Requesting Agency: Denver International Airport  
Division:**

**Subject Matter Expert Name:  
Email Address:  
Phone Number:**

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Agreement between the City and County of Denver and DHL Express (USA), Inc. concerning air cargo services at Denver International Airport.**

Approves a use and lease agreement with DHL Express (USA), Inc. for rates and charges and 5 years for air cargo services at Denver International Airport in Council District 11 (PLANE-202265979). The last regularly scheduled Council meeting within the 30-day review period is on 5-22-2023. The Committee approved filing this item at its meeting on 4-26-2023.

**Affected Council District(s) or citywide? 11**

**Contract Control Number: PLANE-202265979**

**Vendor/Contractor Name (including any "DBA"):** DHL Express (USA) Inc.

**Type and Scope of services to be performed:**

This request is for a use and cargo facilities lease agreement between DHL Express (USA), Inc. (DHL) and Denver International Airport (DEN). DHL is a cargo operator at DEN. They will continue to lease a cargo building to support their operations. The leased area includes 37,375 sq. ft. of building space and 258,499 sq. ft. of ground space, including 3 narrow body/wide body cargo aircraft parking positions. Airline Rates and Charges apply

**Location (if applicable): DEN**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts): N/A**

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**

New

**Was this contractor selected by competitive process or sole source?**

This procurement qualifies for the situation where competition does not exist exception under Memorandum No. 8B and will not be competitively procured.

**For New contracts**

**Term of initial contract:**

5 years

**Options for Renewal:**

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

**Cost of initial contract term:**

Rates and charges

Cost of any renewals:

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?**

**What is the length of the extension/renewal?**

**What is the revised total term of the contract?**

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

**What is the value of the proposed change?**

**What is the new/revised total value including change?**

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**