



Legislation Text

File #: 23-1251, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted: 9-18-2023**

**Requesting Agency: Transportation & Infrastructure  
Division:**

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**Phone Number:**

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Amendatory Agreement between the City and County of Denver and La Raza Services, Inc. to continue services providing culturally appropriate community engagement services to recipients of the Support Team Assisted Response program.**

Amends a contract with La Raza Services, Inc., doing business as Servicios de La Raza, by adding four months for a new ending date of 2-29-2024 to continue services providing culturally appropriate community engagement services to recipients of the Support Team Assisted Response program, citywide. No change to contract amount. (ENVHL-202369536-01 / ENVHL-202264337-01). The last regularly scheduled Council meeting within the 30-day review period is on 11-20-2023. The Committee approved filing this item at its meeting on 10-11-2023.

**Affected Council District(s) or citywide?**

**Citywide**

**Contract Control Number:**

ENVHL-202369536-01 / ENVHL-202269536

**Vendor/Contractor Name (including any "DBA"):**

La Raza Services, Inc., doing business as Servicios de La Raza,

**Type and Scope of services to be performed:**

Scope and services include:

1. Developing the organizational structure needed to create and run the citywide, neighborhood-specific network of Community Engagement Services that will be a part of the STAR Program.
2. Creating a Culturally, Geographically and Linguistically Appropriate Services (CLAS) Network that addresses CGLAS behavioral health issues and social determinants of health.
  - A. Use data to identify service gaps (first three months)
    - A1. Servicios to host STAR Community Advisory Board for listening session (upon contract execution)
  - B. Identify providers that can fill gaps (first six months)
  - C. Secure letters of commitment/subrecipient agreements prioritizing organizations serving communities of color and/or led by communities of color; develop SOW's with these organizations (ongoing; months one to six)
  - D. Identify geographic priorities for community outreach and education on the STAR Program (first three months)
3. Hire the STAR Community Services Director
  - A. In collaboration with program partners at DDPHE, WellPower, The Urban Institute, and Denver Health design STAR Community Engagement Service Model (upon contract execution)
  - B. Formulate universal intake, data and evaluation tools, other measurements (within six months)
  - C. Create warm hand off procedures that align with STAR operational hours of 6am to 10pm (first six months)
4. Begin the implementation of the STAR Community Engagement Services Model.
  - A. STAR Community Services Director writes job descriptions (month 1)
  - B. Hire Year 1 direct services team (within three to six months)
5. Attend all STAR Provider Network Advisory Board (CAB) meetings
  - A. Servicios staff representation at each existing and upcoming CAB meeting (ongoing)
    - A1. Share with the Community Advisory Board evaluation results (quarterly reports + final report)
6. Develop a program Budget for Years 2 and 3 (month nine of year one)

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

N/A

**Are WBE/MBE/DBE goals met (if applicable)?**

N/A

**Is the contract new/a renewal/extension or amendment?**

Amendment

**Was this contractor selected by competitive process or sole source?**

**NO** - Two Request for Proposals (RFPs) were released for this contract, but in both instances, there were no applicants. Because the need for these services is so great, DDPHE reached out to Servicios de la Raza to discuss the possibility of contracting with them for these services.

Servicios de la Raza has a long history of providing linguistically specific and culturally appropriate care to the residents of Denver and DDPHE determined that they had the capacity to develop this type of program.

**For New contracts**

**Term of initial contract:**

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

Length of term

***If length changing***

**What was the length of the term of the original contract?**

**11/01/2022 - 10/31/2023**

**What is the length of the extension/renewal?**

**4 months**

**What is the revised total term of the contract?**

**11/01/2022 - 2/29/2024**

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

**What is the value of the proposed change?**

**What is the new/revised total value including change?**

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**