



Legislation Text

File #: 21-0596, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted:** 5-17-21

**Requesting Agency:** Finance  
**Division:**

**Subject Matter Expert Name:**

Name: Rory Regan
Email: rory.regan@denvergov.org

**Item Title & Description:**

*(Do not delete the following instructions)  
These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving and providing for the execution of a proposed Grant Agreement between the City and County of Denver and the United States of America concerning the "Emergency Rental Assistance" program and the funding therefor.**

Approves a grant agreement with the United States Department of the Treasury for \$27,274,556.20 of Federal funds and through 9-30-25 for Emergency Rental Assistance Program (ERAP) funds to assist households that are unable to pay rent and utilities due to experiencing a reduction in household income, incurring significant costs, or experiencing other financial hardship during or due, directly or indirectly, to the COVID-19 pandemic (HOST-202158782). The last regularly scheduled Council meeting within the 30-day review period is on 6-28-21. The Committee approved filing this item at its meeting on 5-25-21.

**Affected Council District(s) or citywide?** Citywide

**Contract Control Number:** HOST-202158782

**Vendor/Contractor Name (including any "DBA"):** United States Department of the

Treasury

**Type and Scope of services to be performed:**

The City and County of Denver is receiving \$27,274,556.20 in federal Emergency Rental Assistance Program (ERAP) funds from the US. Department of Treasury to assist households who are unable to make rent and utility payments during or due to the Covid-19 pandemic. This is the second round of ERAP funding awarded to Denver, providing the city with a total of \$49,159,548.30.

The program guidelines require no less than 85 percent of the funding be used for direct financial assistance, including rent, rental arrears, utilities and home energy costs, utilities and home energy costs arrears, housing stability services, and other expenses related to housing. Remaining funds are available for administrative costs. The Emergency Rental Assistance program is available to renter households earning up to 80 percent of the area median income; contain a member who qualifies for unemployment or has experienced a reduction in household income, incurred significant costs, or experienced a financial hardship during or due, directly or indirectly, to the coronavirus pandemic; and can demonstrate a risk of experiencing homelessness or housing instability. Eligible households that include an individual who has been unemployed for the 90 days prior to application for assistance and households with income at or below 50% of the area median income are to be prioritized for assistance.

ERAP 2 included a set aside for eligible grantees with a high need for assistance, based on the number of very low-income renter households paying more than 50 percent of income on rent or living in substandard or overcrowded conditions, rental market costs, and change in employment since February 2020. Denver's ERAP 2 funding allocation is therefore comprised of two separate amounts. The first, totaling \$17,316,570, is the general formula allocation. The second, totaling \$9,957,986.20, is the high-need allocation. Both allocations have the same criteria and requirements as described above.

Although this program bears a close connection to the existing ERAP program, there are some variations in its terms that require it to be considered as a stand-alone agreement. For example, ERAP 1 allows for up to 10% for administrative costs and ERAP 2 allows for up to 15% in administrative costs.

HOST will work closely with the City Council, the State of Colorado and provider partners to ensure funding is distributed to the households most in need.

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**

**Was this contractor selected by competitive process or sole source?**

**For New contracts**

**Term of initial contract:** 1/1/2021-9/30/2025

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term: \$27,274,556.20**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?**

**What is the length of the extension/renewal?**

**What is the revised total term of the contract?**

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

**What is the value of the proposed change?**

**What is the new/revised total value including change?**

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**