



Legislation Text

File #: 22-0676, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted: 5-30-2022**

**Requesting Agency: Department of Housing Stability  
Division:**

**Subject Matter Expert Name: Jack Wylie  
Email Address: Jack.Wylie@denvergov.org  
Phone Number:**

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed First Amendatory Agreement between the City and County of Denver and The Community Firm to extend the term and add additional funds to provide eviction legal assistance to eligible households.**

Amends an agreement with The Community Firm by adding \$600,000 for a new total of \$984,000 and 17 months for a new end date of 12-31-2023 to provide eviction legal assistance to eligible households, citywide (HOST-202262295-01). The last regularly scheduled Council meeting within the 30-day review period is on 7-11-22. The Committee approved filing this item at its meeting on 6-8-22.

**Affected Council District(s) or citywide? Citywide**

**Contract Control Number: HOST-202262295-01**

**Vendor/Contractor Name (including any "DBA"): The Community Firm**

**Type and Scope of services to be performed:**

This amendment adds \$600,000 to an agreement with The Community Firm to provide eviction legal assistance to eligible households in the City and County of Denver. The Community Firm will provide free eviction prevention-related advice, free eviction legal defense, and other free eviction prevention services to eligible residents at or below 80% of the area median income (AMI). This

\$984,000 contract is expected to serve approximately 1,110 households. The Community Firm will provide free eviction prevention-related advice, free eviction legal defense, and other free eviction prevention services to eligible residents at or below 80% of the area median income (AMI) in the City and County of Denver facing eviction.

**Location (if applicable):** 410 Acoma St., #311, Denver, CO 80204

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment? Amendment**

**Was this contractor selected by competitive process or sole source?**

**Competitive**

**For New contracts**

**Term of initial contract:**

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)? Length and cost**

***If length changing***

**What was the length of the term of the original contract?** Existing: August 1, 2021 through July 31, 2022

**What is the length of the extension/renewal? 17 months**

**What is the revised total term of the contract?** Amended: August 1, 2021 through December 31, 2023

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

\$384,000

**What is the value of the proposed change?** \$600,000

**What is the new/revised total value including change?** \$984,000

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**