



Legislation Text

File #: 18-1053, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted:** 9-18-18

**Requesting Agency:** Technology Services  
**Division:**

**Subject Matter Expert:**

Name: Joe Saporito
Email: joseph.saporito@denvergov.org

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Second Amendment to Master Subscription and Professional Services Agreement by and between the City and County of Denver and Exterro, Inc., to extend the term, increase the compensation and add a new statement of work for the City's e-discovery application.**

Adds three years and \$1,055,135 to a contract with Exterro, Inc. for a new total of \$1,980,417.84 through 10-31-21 for continual use, maintenance, and support for the City Attorney's E-Discovery system (TECHS - 201524522-02). The last regularly scheduled Council meeting within the 30-day review period is on 10-29-18. The Committee approved filing this item at its meeting on 9-25-18.

**Affected Council District(s) or citywide?** citywide

**Contract Control Number:** TECHS - 201524522-02

**Vendor/Contractor Name (including any "DBA"):** Exterro, Inc

**Type and Scope of services to be performed:**

The City Attorney's Office (CAO) currently uses the Exterro Fusion software platform for legal holds and eDiscovery. This contract amendment will allow for the continual use of this platform with vendor support including continued software maintenance and professional services. Also, Exterro will provide Professional Services to add the Exterro In-Place Preservation (IPP) for O365 Email, SharePoint and OneDrive.

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**

**Was this contractor selected by competitive process or sole source?**

Competitive

**For New contracts**

**Term of initial contract:**

**Options for Renewal:**

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

**Cost of initial contract term:**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?**

Three years

**What is the length of the extension/renewal?**

Three years

**What is the revised total term of the contract?**

Six years

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

\$925,282.84

**What is the value of the proposed change?**

\$1,055,135

**What is the new/revised total value including change?**

\$1,980,417.84

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**