File #: 21-0574, **Version:** 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 5-13-21

Requesting Agency: Technology Services
        Division:

Subject Matter Expert Name:

Name: Joe Saporito
Email: joseph.saporito@denvergov.org

Item Title & Description:
(Do not delete the following instructions)
*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Amendatory Agreement between the City and County of Denver and Granicus, LLC f/k/a Granicus, Inc. to extend the term and increase the maximum contract amount for the Legislative Information System software supporting City Council.
Amends a contract with Granicus, LLC by adding $277,723.36 for a new total of $660,668.36 and three years for a new end date of 5-15-24 for continual use and support of the Legislative Information System (LIS) (TECHS-202158263). The last regularly scheduled Council meeting within the 30-day review period is on 6-28-21. The Committee approved filing this item at its meeting on 5-25-21.

Affected Council District(s) or citywide? Citywide

Contract Control Number: TECHS-202158263

Vendor/Contractor Name (including any "DBA"): Granicus, LLC.

Type and Scope of services to be performed:
The City's previous Legislative Information System (LIS) was in place from 2010 - 2016. That

system provided only basic functionality and did not include an automated workflow or electronic approvals or signatures. In addition, the system was highly customized and was difficult to upgrade.

In 2015 - 2016, a solicitation was conducted with a primary objective of replacing the current LIS with a reliable, web-based system that would better support the end-to-end legislative process and Council meeting management and provide the public with easy access to legislative documents, meeting videos and a complete legislative history of all bills, ordinances and proclamations, etc.

Granicus was awarded as a result of that solicitation and the Granicus LIS has been in place since late 2016. The new LIS system has enhanced functionality, such as an automated workflow, electronic approvals and signatures, visibility to the status of legislative items, and robust search function, all of which result in a more efficient and user-friendly process as well as enhanced public access to legislative items and history. The Granicus LIS is also a solution compatible with the City's Enterprise Architecture Technology Standards.

As part of the City's use of the LIS application, the City pays an annual fee for software support and maintenance. Software maintenance and support services include remote troubleshooting and support provided via the telephone and online channels, as well as installation assistance and basic usability assistance. Software support services may also include new product installation services, installation of product updates, migrations for major releases of software and other types of proactive or reactive on-site services, future minor versions or future major releases of software. These support services are employed to ensure the application is functioning at its maximum capacity.

This contract amendment extends the term by 3 years and increases the maximum contract amount to allow payment for continual vendor provided software maintenance and support.
Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source?
Competitive process
For New contracts
Term of initial contract:

Options for Renewal:
        How many renewals (i.e. up to 2 renewals)?
        Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:
Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing
What was the length of the term of the original contract?
5/15/2016 - 5/15/2021
What is the length of the extension/renewal?
3 years
What is the revised total term of the contract?
5/15/2016 - 5/15/2024
If cost changing
What was the original value of the entire contract prior to this proposed change?
$382,945
What is the value of the proposed change?
$277,723.36
What is the new/revised total value including change?
$660,668.36
If terms changing
Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)