



Legislation Text

File #: 22-0420, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 4/11/22

**Requesting Agency: HOST
Division:**

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Phone Number:

Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Amendatory Agreement between the City and County of Denver and Volunteers of America Colorado Branch to add a respite care case manager and respite care services for respite clients at the Volunteers of America Family Motel.

Amends a contract with Volunteers of America (VOA) Colorado Branch by adding \$73,000 for a new total of \$3,358,000 to add a respite care case manager and respite care services for respite clients at the VOA Family Motel. No change to contract duration (202262509-01). The last regularly scheduled Council meeting within the 30-day review period is on 5-23-22. The Committee approved filing this item at its meeting on 4-20-22.

Affected Council District(s) or citywide? Citywide services

Contract Control Number: 202262509-01

Vendor/Contractor Name (including any "DBA"): Volunteers of America (VOA) Colorado Branch

Type and Scope of services to be performed:

The amended agreement adds a respite care case manager and respite care services including transportation assistance, hygiene products and clothing for respite clients.

- A. Shelter Operations
 - 1. VOA will operate, clean, and maintain a 365-day, 24-hour emergency motel located at 4855 W Colfax Ave and 4905 W Colfax Ave. Secured space shall be allocated for client activities including sleeping, showering, and laundering of client-belongings. Clients shall have access to a kitchen area and to shelter programming on-site.
 - 2. Thirty shelter rooms will be reserved for families with children experiencing homelessness, allocated based on voucher writers from VOA and/or Denver Human Services (DHS) within criteria set by HOST.
 - 3. Ten shelter rooms will be reserved for people experiencing homelessness also in need of a safe space to medically recuperate, also known as “respite.” These rooms are allocated by staff from HOST and within criteria set by HOST.
 - 4. VOA will provide blankets, towels, a continental breakfast, a sack lunch, and dinner daily. Shelter programming will be offered by VOA staff and any Family-Motel assigned DHS staff.
 - 5. VOA will provide around the clock front desk coverage and crisis intervention services for clients
- B. Shelter Programs
 - 1. VOA will provide housing-focused case management services in pursuit of positive housing outcomes. Services will include assisting to secure a regular income stream including funding for housing, housing navigation, landlord negotiation, and move-in assistance.
 - 2. VOA will participate in coordination meetings with DHS, HOST, and other partners on a schedule determined by HOST, prospectively monthly.
- A. Respite Care - for ten months of 2022 starting 3/1/2022 through 12/31/2022 ONLY.
 - 1. VOA will provide a respite case manager. Case management services to include conducting needs-based and program eligibility assessments, benefits enrollment when applicable, completing ADL assessments of potential clients, identifying move along strategies that will assist clients in exiting the program into a safe and more stable destination.
 - 2. VOA provide transportation assistance (e.g. bus tickets), hygiene products and clothing for respite clients.

Location (if applicable): VOA Family Motel

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts): N/A

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment? Amendment

Was this contractor selected by competitive process or sole source? Competitive

For New contracts

Term of initial contract:

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)? Added capacity for additional services

If length changing

What was the length of the term of the original contract? 01/01/2021-12/31/2023

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing

What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
\$3,285,000	\$73,000	\$3,358,000

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.) Added staff