



Legislation Text

File #: 18-0344, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 4-3-18

Requesting Agency: Parks and Recreation
Division:

Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Second Amendatory Agreement between the City and County of Denver and CTM, Inc. to add additional funds.

Amends a contract with CTM, Inc. by adding \$250,000 for a new total of \$700,000 for on-call tree planting and watering services citywide due to an increase in demand from the emerald ash borer program. No change to contract duration (201628078). The last regularly scheduled Council meeting within the 30-day review period is on 5-14-18. The Committee approved filing this resolution by consent on 4-10-18.

Affected Council District(s) or citywide? Citywide

Contract Control Number: 201628078

Vendor/Contractor Name (including any "DBA"):
CTM Inc.

Type and Scope of services to be performed:

Amendment to increase spending capacity for tree planting and watering services throughout the City. The invasive emerald ash borer (EAB) has the potential to kill as many as 330,000 trees in Denver, and the demand for new trees to be planted as a result of the EAB program is greater than what was originally anticipated in 2016. Due to this risk, the demand for new trees to be planted as a result of the EAB program is greater than what was originally anticipated in 2016. DPR has planted at least 3,000 trees each year since the contract began in 2016, and the

maximum contract amount needs to be increased to accommodate the 2018 planting requests and watering needs. The services will be re-bid to cover the work that is required for 2019 and beyond.

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source?

For New contracts

Term of initial contract:

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing

What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing

What was the original value of the entire contract prior to this proposed change?

\$450,000

What is the value of the proposed change? \$250,000

What is the new/revised total value including change? \$700,000

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different

way of doing business etc.)