



Legislation Text

File #: 17-0875, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 08-01-17

Requesting Agency: General Services
Division: Purchasing

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Item Title & Description:

*(Do not delete the following instructions)
These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Master Purchase Order between the City and County of Denver and Vista FD, LLC, dba Groove Ford, to supply the City's Fleet Department with original equipment manufacturer Ford parts for repairs and service.

Approves a \$2.5 million master purchase order with Vista FD, LLC, doing business as Groove Ford, through 08-31-18 for light duty truck parts (0666A0117). The last regularly scheduled Council meeting within the 30-day review period is on 9-11-17. The Committee approved filing this resolution by consent on 8-8-17.

Affected Council District(s) or citywide? Citywide

Contract Control Number: 0666A0117

Vendor/Contractor Name (including any "DBA"):

Type and Scope of services to be performed:

A competitive solicitation was performed for Original Equipment Manufacturer (OEM) Automotive and Light Duty Truck Parts and Groove Ford has been awarded part of this solicitation. Their award will supply the City's Fleets with OEM Ford parts for repairs and service.

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source?

For New contracts

Term of initial contract: One years

Options for Renewal: Up to four, one year each

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term: \$2,500,000

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing

What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing

What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)