



Legislation Text

File #: 22-1188, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 9-26-2022

**Requesting Agency: Denver International Airport
Division:**

**Subject Matter Expert Name: Bill Poole
Email Address: Bill.poole@denvergov.org
Phone Number:**

Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed On-Call Contract between the City and County of Denver and Selbert Perkins Design, Inc, concerning wayfinding design services at Denver International Airport.

Approves an on-call contract with Selbert Perkins Design, Inc for \$750,000 and 3 years to provide wayfinding design services for Denver International Airport in Council District 11 (202263638). The last regularly scheduled Council meeting within the 30-day review period is on 10-31-2022. The Committee approved filing this item at its meeting on 9-28-2022.

Affected Council District(s) or citywide? 11

Contract Control Number: 202263638

Vendor/Contractor Name (including any "DBA"): Selbert Perkins Design, Inc

Type and Scope of services to be performed:

Scope of work:

The scope of service includes, but is not limited to, the following services and tasks:

- Provide design, support and expertise to the Wayfinding System(s) at DEN;
- Provide Americans with Disabilities Act (ADA) compliance expertise and roadway standards expertise;
- Upon request, use of digital design and electrical design for edge-lit or illuminated signs;
- Utilization of the Wayfinding Design Guideline Manual, the Roadway Master Plan and other established supporting documents will be used as a basis for all design decisions;
- Upon request, help DEN manage the construction administration of the project as the Designer of Record (DOR); and
- Produce precise construction documents, design drawings, renderings and detailed specifications as required.

Location (if applicable): DEN

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts): WMBE

Are WBE/MBE/DBE goals met (if applicable)? 7% Who are the subcontractors to this contract? PK Electrical, Inc., Integral Engineering Co., Hahn Integrated Systems, Inc. Artistic Identity, LLC

Is the contract new/a renewal/extension or amendment? New

Was this contractor selected by competitive process or sole source?

Competitive

For New contracts

Term of initial contract:

3 years

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

\$750,000

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing

What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing

What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)