



Legislation Text

File #: 23-1302, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 9-25-2023

**Requesting Agency: Denver International Airport
Division:**

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Phone Number:

Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template*

A resolution approving a proposed First Amendment between the City and County of Denver and Premisys Support Group, Inc., concerning an increase of premises size due to relocation of leased support space at Denver International Airport.

Amends a lease agreement with Premisys Support Group, Inc. to reflect an increase of premises size due to relocation to new office trailer location, in Council District 11. Rents are charged by area leased and established on cost recovery concepts. No change to contract duration. (PLANE-202369158/PLANE-202262571) The last regularly scheduled Council meeting within the 30-day review period is on 10-30-2023. The Committee approved filing this item at its meeting on 9-27-2023.

Affected Council District(s) or citywide?

Council District 11

Contract Control Number:

PLANE-202369158/PLANE-202262571

Vendor/Contractor Name (including any "DBA"):

Premisys Support Group, Inc.

Type and Scope of services to be performed:

Premisys Support Group, Inc. leases space from DEN for their mobile office trailers and have recently relocated to a new office trailer area in the west end of the South Campus. This Amendment will update the lease exhibit to reflect the increase in the land area leased by Premisys Support Group.

Rates and charges are established on “cost recovery” concepts whereby the annual cost of operating DEN forms the basis for the rate, fee, or charge assessed to the airlines. The Airport recalculates airline rates and charges each year based on its operating budget, debt service, amortization and projected aviation activity levels and reconciled at year-end based on actuals “true-up.” The airline/airport use and lease agreement specifies the types of costs that are used to calculate airline rates and charges. Examples of rates and charges include landing fee (fee for every time a plane lands on the runway), Terminal Complex rental rate (Per square foot rate to lease space in the Terminal (e.g., office, holdroom, ticketing)), concourse ramp, fee to recover the cost of leasing the ramp area associated with a gate, Automatic Guideway Transportation System (Passenger fee to use the train system between the terminal and concourses).

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

N/A

Are WBE/MBE/DBE goals met (if applicable)?

N/A

Is the contract new/a renewal/extension or amendment?

N/A

Was this contractor selected by competitive process or sole source?

NO

For New contracts

Term of initial contract:

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

Unrated to cost or term

Premisys Support Group, Inc. leases space from DEN for their mobile office trailers and have recently relocated to a new office trailer area in the west end of the South Campus. This Amendment will update the lease exhibit to reflect the increase in the land area leased by Premisys Support Group.

If length changing

What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing

What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)