



Legislation Text

File #: 19-0125, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted:** 2-12-19

**Requesting Agency:** Parks and Recreation  
**Division:**

**Subject Matter Expert Name:**

Name: Laura Morales
Email: Laura.Morales@denvergov.org

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Amendatory Agreement between the City and County of Denver and ACME Tree Service, Inc. to update the rates, extend the term and increase the maximum contract amount for tree maintenance.**

Amends an on-call contract with Acme Tree Service Inc. by adding \$500,000 for a new total of \$1,500,000 and one year for a new end date of 6-1-20 for tree maintenance, including tree management and pruning, tree removal, stump removal and other services on public and private property, citywide (201735119). The last regularly scheduled Council meeting within the 30-day review period is on 3-26-19. The Committee approved filing this item at its meeting on 2-19-19.

**Affected Council District(s) or citywide?** Citywide

**Contract Control Number:** 201735119

**Vendor/Contractor Name (including any "DBA"):** Acme Tree Service Inc.

**Type and Scope of services to be performed:**

Acme provides services related to tree maintenance throughout the City, including locations on private property. Services include

- tree pruning
- tree removal
- stump removal, stump grinding, filling of stump holes
- debris removal on public and/or private property, including such work as necessary to resolve a violation of the Revised Municipal Code.
- Acme also provides emergency tree maintenance services and tree pruning in parks.

Amendment does not change scope.

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

XO101

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**

**Was this contractor selected by competitive process or sole source?** Competitive

**For New contracts**

**Term of initial contract:**

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?**

Two years

**What is the length of the extension/renewal?**

One year

**What is the revised total term of the contract?**

Three years

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

\$1,000,000

**What is the value of the proposed change?**

\$500,000

**What is the new/revised total value including change?**

\$1,500,000

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**