



Legislation Text

File #: 22-0195, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 2/7/22

Requesting Agency: HOST
Division:

Subject Matter Expert Name: Derek Woodbury
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Phone Number:

Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed First Amendatory Agreement between the City and County of Denver and Colorado Health Network, Inc. to extend the term and increase maximum contract amount to provide Tenant-Based Rental Assistance (TBRA); Short Term Rent, Mortgage, and Utility Assistance; Supportive Services; and Permanent Housing Placement programs to low-income individuals and families affected by HIV/AIDS.

Amends a contract with Colorado Health Network, Inc. by adding \$3,771,621 for a new contract total of \$6,543,242 and 1 year for a new end date of 12-31-2022 to fund salaries, operating and direct program expenses for the Tenant Based Rental Assistance (TBRA), Short Term Rent Mortgage Utility Assistance, Supportive Services, and Permanent Housing Placement programs (HOST-202161597-01). The last regularly scheduled Council meeting within the 30-day review period is on 3-21-22. The Committee approved filing this item at its meeting on 2-16-22.

Affected Council District(s) or citywide? Citywide

Contract Control Number: HOST-202161597-01

Vendor/Contractor Name (including any "DBA"): Colorado Health Network

Type and Scope of services to be performed:

Scope of work:

Colorado Health Network will provide Rental Assistance (TBRA), Short Term Rent Mortgage Utility Assistance, Supportive Services, and Permanent Housing Placement programs to moderate to low-income (80% AMI or less) individuals living with HIV/AIDS.

Service Program overview:

Tenant Based Rental Assistance (TBRA) - provides housing assistance to eligible households. TBRA meets the needs of participants by subsidizing the difference between total rent and the monthly tenant rent contribution.

Supportive Services - Collaboration with other case management services offered through Denver Colorado Aids Project such as referrals to healthcare, support around adherence to healthcare and treatment, referrals to mental health and substance abuse counseling, referrals to support groups and psycho-educational workshops, housing resources and referrals, and vocational assistance.

The HOPE Program - provides supportive services to homeless HIV/AIDS persons including assistance with medication adherence and education, HIV specific nutrition and service referrals including links to transitional/permanent housing options, support groups and counseling, and emotional support.

Short Term Rent Mortgage Utility Assistance (STRMU) - provides housing assistance to eligible households for up to \$2,000 and/or 21 weeks (continuous or non-continuous) of assistance in a 52-week period. The 52-week period for this program aligns with the calendar year. This program is designed to prevent homelessness by assisting to retain long-term, stable, permanent housing options for households that might otherwise lose their housing.

Permanent Housing Placement - provides deposit/move-in assistance to eligible participants.

Executive Summary

This contract was selected for Department of Housing Stability (HOST) funding as a result of the department's Notice of Funding Availability (NOFA) procurement process.

HOST initiated a Notice of Funding Availability (NOFA) procurement process in August 2020, as a basis for awarding many of the department's housing opportunity, housing stability and homelessness resolution programs/services contracts for 2021. HOST is now finalizing amendments to many of these contracts for the extension of services throughout 2022.

HOST sought proposals for a variety of programs and services utilizing both federal and local funds. The 2021 Housing Opportunity, Housing Stability, and Homelessness Resolution Programs NOFA specifically solicited proposals for programs or services to fund activities in the following areas:

- Housing programs or services
- Housing stability
- Homelessness resolution
- Innovative programs and services
- Professional facilitation services

Federal funding sources identified under the NOFA include Community Development Block Grant Program, Home Investment Partnerships Program, Emergency Solutions Grants, Housing Opportunities for Persons with AIDS Program, and CARES Act resources to support coronavirus response. Local/other funding sources included General Fund, Affordable Housing Fund, foundations, and individual donors that support housing development, preservation, and programmatic assistance for low- and moderate-income residents.

This project will fund Rental Assistance (TBRA), Short Term Rent Mortgage Utility Assistance, Supportive Services, and Permanent Housing Placement programs to moderate to low-income (80% AMI or less) individuals living with HIV/AIDS.

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment? Amendment

Was this contractor selected by competitive process or sole source? Competitive selection

For New contracts

Term of initial contract:

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)? Term and capacity added

If length changing

What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
1/1/2021-12/31/2021	1 year	12/31/2022

If cost changing

What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
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\$2,771,621	\$3,771,621	\$6,543,242
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If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)