



Legislation Text

File #: 21-0318, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted:** 3-15-21

**Requesting Agency:** Denver International Airport  
**Division:**

**Subject Matter Expert Name:**

Name: Angela Casias
Email: Angela.Casias@flydenver.com

**Item Title & Description:**

*(Do not delete the following instructions)  
These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed First Amendment between the City and County of Denver and ISS Facility Services, Inc. concerning window cleaning services at Denver International Airport.**

Amends a contract with ISS Facility Services, Inc. by adding three months for a new end date of 7-31-21 for window cleaning services at Denver International Airport. No change to contract amount (202157955). The last regularly scheduled Council meeting within the 30-day review period is on 4-26-21. The Committee approved filing this item at its meeting on 3-24-21.

**Affected Council District(s) or citywide?** Council District 11

**Contract Control Number:** 202157955

**Vendor/Contractor Name (including any "DBA"):** ISS Facility Services Inc.

**Type and Scope of services to be performed:**

This request is for a 1st amendment to the ISS Facility Services Inc. (ISS) window cleaning services contract at Denver International Airport (DEN). ISS provides these services at various locations at DEN. Window cleaning is defined as the complete removal of smudges, tapes, oils, and other types of soil from all glass surfaces. Additional services may include cleaning other

“non-glass” surfaces that can be cleaned in conjunction with windows due to the convenience and access by the window cleaning crews. The purpose of this amendment is to extend the contract end date from April 30, 2021 to July 31, 2021 under the original contract terms and conditions. Extending the contract end date will allow DEN time to procure replacement contracts, while maintaining continuity of services.

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

29.81%

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**

**Was this contractor selected by competitive process or sole source?**

Competitive process

**For New contracts**

**Term of initial contract:**

**Options for Renewal:**

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

**Cost of initial contract term:**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?**

5/1/2017-4/30/2021

**What is the length of the extension/renewal?**

Three months

**What is the revised total term of the contract?**

5/1/2017-7/31/2021

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

**What is the value of the proposed change?**

**What is the new/revised total value including change?**

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different**

**way of doing business etc.)**