



Legislation Details

File #: 12-0943 **Version:** 1

Type: Bill **Status:** Passed

File created: 12/20/2012 **In control:** Consent

On agenda: 12/20/2012 **Final action:** 1/14/2013

Title: Amends the Classification and Pay Plan by adding Assistant Golf Course Superintendent (618-J), Golf Course Superintendent (812-J), Motor Vehicle Technician III (616-C), and Stockkeeper III (616-J); by changing the title of Stock Clerk to Stockkeeper I (609-J); and by changing the title and pay grade of Stockkeeper (615-J) to Stockkeeper II (614-J). 1. Classification Notice 1372 – Assistant Golf Course Superintendent (618-J) and Golf Course Superintendent (812-J) are new classes. The Department of Parks and Recreation’s Golf Division requested that Career Service Authority (CSA) develop two new classifications, Assistant Golf Course Superintendent and Golf Course Superintendent. The job duties performed in the operation and maintenance of golf courses differs from the duties and requirements for other maintenance and operations across the City or in the general labor market. The industry specific classifications accurately reflect the work being performed by the employees in the Golf Division. Aligning the city’s classifications for these positions with standard practice in the Golf industry will help with recruitment and retention of qualified employees. It also aides the department in maintaining the quality of play for patrons that is required to operate a competitive and successful golf program. There is no immediate budget impact.2.

Classification Notice 1373 – Motor Vehicle Technician III (616-C) is a new class. Motor Vehicle Division has requested that Career Service Authority (CSA) create a new classification, Motor Vehicle Technician III. Motor Vehicle Division is phasing out the Motor Vehicle Supervisor classification, thus eliminating a level of supervision. The division will be using the Motor Vehicle Technician III instead. This transition will also provide career development opportunities for Motor Vehicle Technicians. The Motor Vehicle Technician III will perform lead work duties. The position will perform the duties of the Motor Vehicle Technician II as well as assist in running the daily operations such as opening, closing, securing offices, responding to escalated customers, issuing credits and making corrections to the State systems. They will assist with on the job training. This is the third class in a three class series. The Motor Vehicle Technician I and the Motor Vehicle Technician II classes are a progressive series. Employees can move through the progressive series from a Motor Vehicle Technician I to a Motor Vehicle Technician II. The Motor Vehicle Technician III class is not included in the progressive series.. There is no immediate budget impact.3. Classification Notice 1374 – Stockkeeper I (609-J) is a title change from Stock Clerk. Stockkeeper II (614-J) is a title and pay grade change from Stockkeeper (615-J). Stockkeeper III (616-J) is a new class. The Public Works Fleet Maintenance Division requested that CSA conduct a study of stockroom positions. The results of the study support the creation of a Stockkeeper Series that parallels the recommendations of a Lean Process Review conducted by Laird Consulting. The new Stockkeeper Series will be used in departments/agencies across the City. Listed below is the general statement of duties for each class: There is no immediate budget impact.

Sponsors:

Indexes:

Code sections:

Attachments: 1. Bill Request, 2. BR12.0943. CSA - 1372 1373 1374, 3. CB12-0943_Bill_Ordinance for CN#137213731374

Date	Ver.	Action By	Action	Result
1/14/2013	4	City Council	passed	Pass
1/7/2013	3	City Council	ordered published	Pass

12/25/2012	2	Mayor-Council	No Action
12/20/2012	1	Consent	approved by consent