



Legislation Text

File #: 18-1135, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 10-2-18

Requesting Agency: Denver International Airport
Division:

Subject Matter Expert:

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Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Agreement between the City and County of Denver and InterVISTAS Consulting Inc. concerning air service development consulting at Denver International Airport.

Approves a contract with InterVISTAS Consulting Inc., for \$750,000 and for three years for air service development consulting services, including passenger and revenue forecasts, economic impact studies, air service benchmarking and other services at Denver International Airport (201844396). The last regularly scheduled Council meeting within the 30-day review period is on 11-5-18. The Committee approved filing this item at its meeting on 10-10-2018.

Affected Council District(s) or citywide? CD 11

Contract Control Number: 201844396

Vendor/Contractor Name (including any "DBA"): InterVISTAS Consulting Inc

Type and Scope of services to be performed:

Scope of work to include, but not limited to, the following tasks:

- Develop passenger and revenue forecasts
- Develop Economic Impact studies
- Strategic planning as it relates to air service
- Contingency planning as it relates to air service
- Routine air service benchmarking, research and analysis
- Assist Denver International Airport in arranging appointments with senior airline representatives
- Monitor the profitability of airline routes and hubs
- Monitor bilateral and multilateral aviation agreements and their impact on air service at Denver International Airport

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source? competitive RFP

For New contracts

Term of initial contract: Three years

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term: \$750,000

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing

What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing

What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)