



Legislation Text

File #: 20-0766, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted:** 7-27-20

**Requesting Agency:** Technology Services  
**Division:**

**Subject Matter Expert Name:** Corrine Williams  
**Email Address:** Corrine.Williams@denvergov.org

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Agreement between the City and County of Denver and Ford Audio-Video Systems, LLC for goods and services related to the design, procurement, installation, integration and commissioning of all business systems and furnishings in support of the new Community Media Center.**

Approves a contract with Ford Audio-Video Systems, LLC for \$1,102,890 and for three years for goods and services related to the design, procurement, installation, integration and commissioning of all business systems and furnishings in support of the new Community Media Center (TECHS-202055202). The last regularly scheduled Council meeting within the 30-day review period is on 9-14-20. The Committee approved filing this item at its meeting on 8-4-20.

**Affected Council District(s) or citywide?** Citywide

**Contract Control Number:** TECHS-202055202

**Vendor/Contractor Name (including any "DBA"):** Ford Audio-Video Systems, LLC.

**Type and Scope of services to be performed:**

Ford AV Systems, LLC (Contractor) was selected through competitive RFP to provide the turnkey solution for the multi-media, A/V

and broadcast systems build-out of the City and County of Denver's Community Media Center (DCM). DCM provides the community with the tools and education desired to share information and stories by creating video and audio content.

The proposed equipment and systems will allow the city to expand it's media education options and technical product training, along with new methods to disseminate created video content through TV and online platforms. These mediums include Comcast and Century Link cable channels, a web streaming solution, and social media networks. This systems integrator contractor shall provide goods and services related to the design, procurement, installation, integration, and commissioning of all multi-media, A/V and broadcast systems in support of the new Denver Community Media center.

The use of one contractor for the build-out will ensure efficiency and accountability for installing and integrating the system. Overall, one point of contact for any warranty or maintenance concerns and will allow our engineer to work with one, identifiable team to ensure optimal design and technical standards.

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**

**Was this contractor selected by competitive process or sole source?**

Competitive process

**For New contracts**

**Term of initial contract:** Three years

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:** \$1,102,890

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?**

**What is the length of the extension/renewal?**

**What is the revised total term of the contract?**

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

**What is the value of the proposed change?**

**What is the new/revised total value including change?**

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**