



Legislation Text

File #: 20-0941, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted:** 9-10-20

**Requesting Agency:** County Court  
**Division:**

**Subject Matter Expert Name:**

Name:	Kristin Wood
Email:	kristin.wood@denvercountycourt.org

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Second Amendatory Agreement between the City and County of Denver and Integral Recoveries, Inc. to amend the scope of work for services to assist with the collection of delinquent fines and costs.**

Amends a contract with Integral Recoveries, Inc. to amend the scope of work whereby Integral Recoveries will now assess and collect the asset recovery fee, in addition to the court costs owed, in accordance with the DRMC and will work directly with the client in doing so. No change to contract amount or duration (COURT-202055006-02). The last regularly scheduled Council meeting within the 30-day review period is on 10-26-20. The Committee approved filing this item at its meeting on 9-23-20.

**Affected Council District(s) or citywide?** Citywide

**Contract Control Number:** COURT-202055006-02

**Vendor/Contractor Name (including any "DBA"):** Integral Recoveries, Inc.

**Type and Scope of services to be performed:**

Vendor will collect from the debtor both the amount owed the Court and the collection fee of 20%, remit the amount owed to the general fund and retain its collection fee. This arrangement, which is standard collection process, frees up the money budgeted annually by the County Courts for the cost of collection. All monies owed to the Court will be credited against the debtor's obligation and then reverted to the general fund. This amended Scope of Work negates and reduces to zero the unused portion of \$1,200,000.00 that was added to the agreement in April (\$600,000.00 for 2020, \$600,000.00 for 2021). To date, we have received \$360,712.52 (January to July 2020).

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**

**Was this contractor selected by competitive process or sole source?**

**For New contracts**

**Term of initial contract:**

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?**

**What is the length of the extension/renewal?**

**What is the revised total term of the contract?**

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

**What is the value of the proposed change?**

**What is the new/revised total value including change?**

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**