



Legislation Text

File #: 23-0754, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted: 6-12-2023**

**Requesting Agency: Climate Action, Sustainability and Resiliency  
Division:**

**Subject Matter Expert Name: Sharon Jaye  
Email Address: Sharon.jaye@denvergov.org  
Phone Number:**

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Third Amendatory Agreement between the City and County of Denver and Touchstone IQ LLC to continue providing help desk and compliance services for the people managing their building's Energize Denver benchmarking and performance requirements and to increase the number of buildings served, citywide.**

Amends a contract with Touchstone IQ LLC by adding \$4,020,850 for a new total of \$5,622,800 and 3 years for a new end date of 12-31-2026 to continue providing help desk and compliance services for the people managing their building's Energize Denver benchmarking and performance requirements and to increase the number of buildings served from 3,000 to 9,000, citywide (CASR-202160618-03/ CASR-202368389-03). The last regularly scheduled Council meeting within the 30-day review period is on 7-17-2023. The Committee approved filing this item at its meeting on 6-14-2023.

**Affected Council District(s) or citywide?  
City wide**

**Contract Control Number:  
CASR-202368389-03 / CASR22160618-03**

**Vendor/Contractor Name (including any "DBA"):  
Touchstone IQ LLC**

**Type and Scope of services to be performed:**

Touchstone IQ LLC provides help desk and compliance services for the Energize Denver benchmarking and performance requirements, previously assisting approximately 3,000 buildings in the city. The amendment extends the scope of work to an additional 6,000 buildings, for a total of 9,000 buildings covered by the Energize Denver Ordinance and extends the services through 2026 not that rules and regulations for all parts of the program have been finalized. The services provided are help center management, content and system development for the new performance policy, and a direct technical assistance program serving under-resourced buildings.

January 1, 2022 - December 31, 2026

- Task 1: Energize Denver Resource Hub
  - Sub Task 1: Help Center Management: Benchmarking and Building Performance Requirements - \$2,426,850
  - Sub Task 2: Material and Content Development for Benchmarking and Building Performance Policy - \$469,050
  - Sub Task 3: Equity Priority Building Services - \$1,904,000
- Task 2: Energize Denver Small Buildings Resource Hub
  - Sub Task 1: Development and Administration - \$195,000
  - Sub Task 2: Help Center Services - \$475,000
- Task 3: Touchstone Support Systems - \$152,900

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):  
W/MBE**

**Are WBE/MBE/DBE goals met (if applicable)?**

15%

Institute for Market Transformation | Building Energy Exchange | Group14 Engineering 15%

**Is the contract new/a renewal/extension or amendment?**

Amendment

**Was this contractor selected by competitive process or sole source?**

Competitive process

**For New contracts**

**Term of initial contract:**

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

Cost and length of term

***If length changing***

**What was the length of the term of the original contract?**

**What is the length of the extension/renewal?**

**1/01/2022 - 12/31/2023**

**What is the revised total term of the contract?**

**1/01/2022 - 12/31/02026**

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

**\$1,601,950**

**What is the value of the proposed change?**

**\$4,020,850**

**What is the new/revised total value including change?**

**\$5,622.800**

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**