



Legislation Text

File #: 23-1446, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted: 10-9-2023**

**Requesting Agency: DOF**  
**Division:**

**Subject Matter Expert Name: Lisa Lumley**

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**Phone Number:**

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Second Amendatory Agreement between the City and County of Denver and Colorado Legal Services for office space in the City and County Building to meet with clients while providing free legal services to low-income individuals and seniors in civil cases, in Council District 10.**

Approves an amendment to the lease agreement (201843189-02) with Colorado Legal Services to extend term until 2/29/2024 for office space in the City and County Building to meet with clients while providing free legal services to low-income individuals and seniors in civil cases, in Council District 10. FINAN-202370007-02. The last regularly scheduled Council meeting within the 30-day review period is on 11-13-2023. The Committee approved filing this item at its meeting on 10-10-2023.

**Affected Council District(s) or citywide?**

**Council District 10**

**Contract Control Number:**

**FINAN-202370007-02**

**Vendor/Contractor Name (including any "DBA"):**

**Colorado Legal Services**

**Type and Scope of services to be performed:**

Provide space for Colorado Legal Services to meet privately with low-income and senior clients

at the City and County Building.

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**

**Was this contractor selected by competitive process or sole source?**

**For New contracts**

**Term of initial contract:**

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?**

**What is the length of the extension/renewal?**

**What is the revised total term of the contract?**

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

**What is the value of the proposed change?**

**What is the new/revised total value including change?**

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**