



Legislation Text

File #: 19-0392, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 4-15-19

Requesting Agency: Parks & Recreation
Division:

Subject Matter Expert Name:

Name: Doug Woods
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Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A bill for an ordinance approving the purchase of capital equipment from the Planned Fleet Special Revenue Fund.

Approves a one-time capital equipment expenditure with a not to exceed price of \$105,000 for one Bobcat 5610 Toolcat in place of an Industrial Farm Tractor that was authorized in the 2019 Long Bill, to support citywide Parks and Recreation maintenance projects. The last regularly scheduled Council meeting within the 30-day review period is on 5-20-19. The Committee approved filing this item at its meeting on 4-23-19.

Affected Council District(s) or citywide? Citywide

Contract Control Number: TBD

Vendor/Contractor Name (including any "DBA"):

Type and Scope of services to be performed:

After assessing current departmental needs, the GP-Northeast agency in Parks & Rec is requesting permission to purchase a Bobcat in lieu of an Industrial Farm Tractor. The tractor is authorized in the 2019 budget (Reference #19-043). The purchase of the Bobcat will not exceed \$105,000 that was authorized in the 2019 budget. No additional funds are required for this

purchase exchange.

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source?

For New contracts

Term of initial contract:

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term: not to exceed \$105,000

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing

What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing

What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)