



Legislation Text

File #: 21-0288, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 3-8-21

Requesting Agency: Department of Housing Stability
Division:

Subject Matter Expert Name:

Name:	Elvis Rubio
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Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Agreement between the City and County of Denver and Catholic Charities and Community Services of the Archdiocese of Denver, Inc. for provide emergency shelter program services at the former Rodeway Inn located at 4765 Federal Boulevard, for women and transgender people experiencing homelessness.

Approves a contract with Catholic Charities and Community Services of the Archdiocese of Denver, Inc. for \$680,000 and through 1-31-22 to provide emergency shelter program services at the former Rodeway Inn located at 4765 Federal Boulevard, for women and transgender people experiencing homelessness (HOST-202157470). The last regularly scheduled Council meeting within the 30-day review period is on 5-17-21. The Committee approved filing this item at its meeting on 3-31-21.

Affected Council District(s) or citywide? Citywide

Contract Control Number: HOST-202157470

Vendor/Contractor Name (including any "DBA"): Catholic Charities and Community

Services of the Archdiocese of Denver, Inc.

Type and Scope of services to be performed:

Catholic Charities and Community Services of the Archdiocese of Denver, Inc (CC) will provide HUD, ESG-CV, Emergency Shelter, Operations and Essential Services. Catholic Charities will serve 150 unduplicated women and transgender individuals, 18 years of age and older, experiencing homelessness. Emergency Shelter Activities will be performed onsite at the Auxiliary Women’s shelter located at the former Rodeway Inn located at 4765 Federal Blvd.

Catholic Charities is responsible for:

1. The security and safety of the facility and residents. This includes control of drugs, alcohol or other hazards, which may risk the purpose of the shelter or its clients.
2. Staff situations that jeopardize the safety of the shelter and its occupants.
3. The welfare of outside guests by calling police, ambulances or other assigned resources for shelter needs as needed.
4. Ensure that the shelter is cleaned according to the established standard. Including daily cleaning, removal, dispersion, or storage of all clutter, trash, donations, parking lot trash and sidewalks.
5. Establishing means of receiving, recording, monitoring, and distribution of inventory supplies for the daily operations and maintaining of the shelter.
6. Process guest intake according to established procedures. See that all services are started and finished according to schedule (meals, room checks, COVID-screening, etc.)
7. Support meal service three times daily.

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source?

Competitive process

For New contracts

Term of initial contract: 1/1/2021-1/31/2022

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term: \$680,000

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List

all that apply)?

If length changing

What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing

What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)