



Legislation Text

File #: 23-0751, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted: 6-12-25023**

**Requesting Agency: Office of Children's Affairs**  
**Division:**

**Subject Matter Expert Name: Al Martinez**

**Email Address: [al.martinez@denvergov.org](mailto:al.martinez@denvergov.org) <mailto:al.martinez@denvergov.org>**

**Phone Number:**

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Contract between the City and County of Denver and Family Star to provide Head Start and Early Head Start services for 67 children and families as a delegate agency for Denver Great Kids Head Start (DGKHS) in council districts 1, 2, 3 and 7.**

Approves a contract with Family Star for \$822,935.90 and through 6-30-2024 to provide Head Start and Early Head Start services for 67 children and families as a delegate agency for Denver Great Kids Head Start (DGKHS) in council districts 1, 2, 3 and 7 (MOEAI-202368083). The last regularly scheduled Council meeting within the 30-day review period is on 7-17-2023. The Committee approved filing this item at its meeting on 6-14-2023.

**Affected Council District(s) or citywide?**

**Council districts 1, 2, 3 and 7**

**Contract Control Number:**

**MOEAI-202368083**

**Vendor/Contractor Name (including any "DBA"):**

**Family Star**

**Type and Scope of services to be performed:**

Family Star for Head Start and Early Head Start services for a max contract amount of \$ **822,935.90** including base, Cost of Living Adjustment (COLA), Quality Improvement (QI) and non-federal share. Serves 67 children and families as a delegate agency for DGKHS.

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):** N/A

**Are WBE/MBE/DBE goals met (if applicable)?**

N/A

**Is the contract new/a renewal/extension or amendment?**

New

**Was this contractor selected by competitive process or sole source?**

Competitive process

**For New contracts**

**Term of initial contract:**

7/1/2023 - 6/30/2023

**Options for Renewal:**

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

**Cost of initial contract term:**

\$822,935.90

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?**

**What is the length of the extension/renewal?**

**What is the revised total term of the contract?**

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

**What is the value of the proposed change?**

**What is the new/revised total value including change?**

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**