



Legislation Text

File #: 20-0859, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted:** 8-18-20

**Requesting Agency:** Finance  
**Division:**

**Subject Matter Expert Name:**

Name: Kiki Turner /Devron McMillin
Email: Kiki.Turner@denvergov.org

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Amendatory Agreement between the City and County of Denver and Base Tactical Disaster Recovery to provide consulting services and management of the City and County of Denver's FEMA claim related to the COVID 19 Pandemic.**

Amends a contract with Base Tactical Disaster Recovery by adding \$886,640 for a new total of \$1,120,560 and one year for a new end date of 6-30-21 to provide consulting services and management of the City and County of Denver's FEMA claim related to the COVID 19 Pandemic (202054985). The last regularly scheduled Council meeting within the 30-day review period is on 9-28-20. The Committee approved filing this item at its meeting on 8-25-20.

**Affected Council District(s) or citywide?** Citywide

**Contract Control Number:** 202054985

**Vendor/Contractor Name (including any "DBA"):** Base Tactical Disaster Recovery

**Type and Scope of services to be performed:**

The City initially obtained services from Base Tactical in 2018 to assist with closeout of the 2013

FEMA flood claim. Services were obtained through CH2MHill, who was under contract with Public Works regarding Federal grant funded projects. In early 2020, Risk Management had been discussing the hiring of an on-call disaster recovery firm in the event of a future disaster, and to provide guidance to the Department of Finance on establishment of processes and procedures in preparation for future disasters. When COVID 19 escalated in Denver in March 2020 it was clear that specific expertise with FEMA eligibility and claims process was needed to maximize the City's recovery from the pandemic, a hazard FEMA has historically never covered. An initial, 3 (three) month contract with Base Tactical was executed. During this time, Risk Management was contacted by several other disaster recovery consulting firms. It was determined that Base Tactical was best suited to continue management of the City's COVID 19 FEMA claim due to their expertise and ability to embed with City teams. As the City's response is ongoing with Base Tactical managing our FEMA claim, we are requesting an extension of their contract for one (1) year through 6/30/2021.

Administrative services such as this are covered \$100% by the FEMA grant.

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**

**Was this contractor selected by competitive process or sole source?**

**For New contracts**

**Term of initial contract:**

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?**

4/1/2020-6/30/20

**What is the length of the extension/renewal?**

One year

**What is the revised total term of the contract?**

4/1/2020-6/30/21

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

\$233,920

**What is the value of the proposed change?**

\$886,640

**What is the new/revised total value including change?**

\$1,120,560

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**