



Legislation Text

File #: 20-010, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted:** 12-20-19

**Requesting Agency:** Department of Housing Stability  
**Division:**

**Subject Matter Expert Name:**

Name: Derek Woodbury 720-913-1608
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**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed First Amendatory Agreement between the City and County of Denver and Colorado Legal Services to amend the scope of services and budget, extend the term and increase compensation to continue to deliver the legal services for Low-Income Tenants Program.**

Amends a contract with Colorado Legal Services by adding \$297,517 for a new total of \$597,507 and one year for a new end date of 12-31-20 provide free legal assistance, including in-court eviction representation, to low-income persons and other members of vulnerable populations in an effort to prevent homelessness and stabilize residents in their homes, citywide (OEDEV-201952697- 01; 201946941-01). The last regularly scheduled Council meeting within the 30-day review period is on 2-10-20. The Committee approved filing this item at its meeting on 1-8-20.

**Affected Council District(s) or citywide?** Citywide

**Contract Control Number:** OEDEV-201952697- 01 / ALF-201946941-01

**Vendor/Contractor Name (including any "DBA"):** Colorado Legal Services

**Type and Scope of services to be performed:**

This creates an amended \$597,507 contract between the Department of Housing Stability (HOST) and Colorado Legal Services. This amendment adds \$297,517 to the existing 2019 amount of \$299,990 for a total amount of \$597,507 and extends the contract through December 31, 2020.

These funds will be provided to Colorado Legal Services to be utilized for the Legal Services to Low-Income Tenants Program. Lawyers and a paralegal will provide free legal assistance, including in-court eviction representation, to low-income persons and other members of vulnerable populations in an effort to prevent homelessness and stabilize residents in their homes. This program serves City and County of Denver households earning 80% of the area median income or below.

This \$597,507 contract is expected to serve approximately 1,100 low-income households by December 31, 2020.

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**

**Was this contractor selected by competitive process or sole source?**

Competitive process

**For New contracts**

**Term of initial contract:**

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?**

One year

**What is the length of the extension/renewal?**

One year

**What is the revised total term of the contract?**

Two years

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

\$299,990

**What is the value of the proposed change?**

\$297,517

**What is the new/revised total value including change?**

\$597,507

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**