



Legislation Text

File #: 20-0315, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 3-23-20

Requesting Agency: Denver Economic Development and Opportunity
Division:

Subject Matter Expert Name:

Name: Deborah Cameron
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Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Second Amendatory Agreement between the City and County of Denver and Mile High United Way for the administration and grant disbursement of Denver's Small Business Emergency Relief Program.

Amends a contract with Mile High United Way by adding \$2,000,000 for a new total of \$2,205,000 for the administration and grant disbursement of Denver's Small Business Emergency Relief Program as part of the Covid-19 response. No change to contract duration (IEDEV-202054201). The last regularly scheduled Council meeting within the 30-day review period is on 4-20-20. Councilmember Flynn approved direct filing this item on 3-26-20.

Affected Council District(s) or citywide? Citywide

Contract Control Number: IEDEV-202054201

Vendor/Contractor Name (including any "DBA"): Mile High United Way

Type and Scope of services to be performed:
EXECUTIVE SUMMARY

In addition to BIO Fund administration, this amendment provides for the administration of the Small Business Emergency Relief Program as outlined below.

OBJECTIVES

1. In response to the COVID-19 pandemic, DEDO will provide grant assistance up to a maximum of \$7,500 to eligible Denver businesses experiencing economic impacts resulting from COVID-19. It is anticipated this program will be in place for four months, March, April, May, and June.
2. MHUW will consult with and provide technical assistance to DEDO staff reviewing the program applications and conducting the financial review and analysis of standard accounting documentation used to determine the revenue decline and financial impacts.
3. MHUW will disburse \$1,800,000 in grants to eligible businesses as identified by DEDO under the Small Business Emergency Relief Program. The original \$205,000 in this contract is still planned for BIO Fund uses as original designated.

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source?

For New contracts

Term of initial contract:

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing

What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing

What was the original value of the entire contract prior to this proposed change?

\$205,000

What is the value of the proposed change?

\$2,000,000

What is the new/revised total value including change?

\$2,205,000

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)