



Legislation Text

File #: 17-0350, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 03-14-17

Requesting Agency: Technology Services
Division:

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Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Amendment to Master Subscription and Professional Services Agreement by and between the City and County of Denver and Exterro, Inc., to extend term and increase funds to continue ongoing support for the City Attorney's E-Discovery system.

Adds \$564,565.84 to the contract with Exterro, Inc. for a new total of \$925,282.84 and increases the maximum contract liability to cover maintenance, support, new functionality, and professional services for the City Attorney's E-Discovery system (TECHS-201524522). The last regularly scheduled Council meeting within the 30-day review period is on 4-24-17. The Committee approved filing this resolution by consent on 3-21-17.

Affected Council District(s) or citywide? Citywide

Contract Control Number: TECHS-201524522

Vendor/Contractor Name (including any "DBA"): Exterro, Inc

Type and Scope of services to be performed:

The City Attorney's Office (CAO) uses the Exterro Fusion software platform for legal holds and eDiscovery. This contract amendment will allow for software upgrades including new modules

added to the platform as well as continued software maintenance, support and professional services.

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source?

For New contracts

Term of initial contract:

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing

What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing

What was the original value of the entire contract prior to this proposed change?

\$360,717

What is the value of the proposed change? \$ 564,565.84

What is the new/revised total value including change? \$925,282.84

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)

Contract Amendment to the existing contract with Exterro, Inc. to increase the maximum contract liability to cover maintenance, support, new functionality and professional services for the City Attorney's E-Discovery system.