



Legislation Text

File #: 18-1306, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 11-6-18

Requesting Agency: Parks and Recreation
Division:

Subject Matter Expert:

Name: Laura Morales
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Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Concession License between the City and County of Denver and H. W. Stewart, Inc., for food, beverage, and merchandise sales for the Echo Lake Lodge at Echo Lake Park.

Approves a revenue contract with H.W. Stewart Inc. for \$31,699.99 guaranteed annual minimum payment and for five years for food, beverage, and merchandise sales for the Echo Lake Lodge at Echo Lake Park (201840618). The last regularly scheduled Council meeting within the 30-day review period is on 12-17-18. The Committee approved filing this item at its meeting on 11-13-18.

Affected Council District(s) or citywide?

Contract Control Number: 201840618

Vendor/Contractor Name (including any "DBA"): H.W. Stewart Inc

Type and Scope of services to be performed:

This contract establishes a concessionaire license for H.W. Stewart to operate Echo Lake Lodge and related areas, part of the Denver Mountain Parks system.

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source?

For New contracts

Term of initial contract: 1-1-18 - 12-31-22

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

\$31,699.99 guaranteed annual minimum payment, and 7.9% of monthly gross revenues
Capital improvements: \$50,000 for future capital improvements.

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing

What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing

What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)