



Legislation Text

File #: 23-0205, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted: 3-6-2023**

**Requesting Agency: General Services  
Division:**

**Subject Matter Expert Name: Brenda Hannu  
Email Address: Brenda.Hannu@denvergov.org  
Phone Number:**

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Master Purchase Order between the City and County of Denver and Pattlen Enterprises, Inc. to buy Toro brand lawn and turf tractor parts.**

Approves a master purchase order with Pattlen Enterprises, Inc., doing business as L.L. Johnson Distributing Company, Inc., for \$1,000,000 and 3 years, plus two 1-year options to extend, to buy Toro brand lawn and turf tractor parts, citywide (SC-00007646). The last regularly scheduled Council meeting within the 30-day review period is on 4-10-2023. The Committee approved filing this item at its meeting on 3-7-2023.

**Affected Council District(s) or citywide? Citywide**

**Contract Control Number: SC-00007646**

**Vendor/Contractor Name (including any "DBA"):** Pattlen Enterprises, dba L.L. Johnson Distributing Company

**Type and Scope of services to be performed:**

Citywide agencies, including the airport, own Toro equipment and this MPO allows competitive pricing to be held for repair parts.

**Location (if applicable): Citywide**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**

**Was this contractor selected by competitive process or sole source?**

**For New contracts**

**Term of initial contract:**

**3 years**

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)? 2**

**Term of any renewals (i.e. 1 year each): 1 year**

**Cost of initial contract term:**

**\$1M**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?**

**What is the length of the extension/renewal?**

**What is the revised total term of the contract?**

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

**What is the value of the proposed change?**

**What is the new/revised total value including change?**

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**