



Legislation Text

File #: 23-1315, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 9-26-2023

**Requesting Agency: Department of Housing Stability
Division:**

**Subject Matter Expert Name: Christopher Lowell
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Item Title & Description:

*(Do not delete the following instructions)
These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Amendatory Agreement between the City and County of Denver and Busco, Inc. to provide bus transportation to and from shelter locations, citywide.

Amends a contract with Busco, Inc. to add \$2,600,000 for a new total of \$3,550,000 and 2 additional years for a new end date of 12-31-2025 to provide bus transportation to and from shelter locations, citywide (HOST-202370237-01/202265184). The last regularly scheduled Council meeting within the 30-day review period is on 10-23-2023. The Committee approved filing this item at its meeting on 9-27-2023.

Affected Council District(s) or citywide?

Citywide

Contract Control Number:

HOST 202370237-01

Vendor/Contractor Name (including any "DBA"):

BUSCO, INC.

Type and Scope of services to be performed:

BUSCO, INC. will provide bus transportation to individuals experiencing homelessness daily throughout the term of this contract.

- Busco, Inc, will provide bus transportation to individuals experiencing homelessness daily through the term of this contract using a 54-passenger motor coach. Transports are from designated points of origin to designated destinations and occur every morning and evening.
- Locations are generally located within five (5) miles from central Denver. Starting locations are in central downtown Denver

and ending locations are in the vicinity of I-70 and Colorado Boulevard.

- Busco will provide ADA accessible vehicles for individuals in wheelchairs or with other mobility impairments.
- Passenger groups are to be picked up and dropped off within a 3-hour window in the morning and a 3-hour window in the evening daily. The morning route window begins at approximately 6:00 a.m. and evening routes begin at approximately 5:00 p.m.
- Transportation will allow for rider capacity of approximately 200 people in the morning and 300 in the evening.
- All additional routes must be approved by HOST management. Additional routes cannot exceed the allocated budget for the current term of the contract.
- Busco, Inc. must have a contingency plan that includes notification to HOST management, shelter locations and clientele if they cannot run routes and/or routes are running late.
- Busco, Inc. will provide additional transportation for Encampment Resolution Efforts and other emergent City and County of Denver needs.

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

N/A

Are WBE/MBE/DBE goals met (if applicable)?

N/A

Is the contract new/a renewal/extension or amendment?

Amendment

Was this contractor selected by competitive process or sole source?

Yes

For New contracts

Term of initial contract:

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

Cost, Length of term

If length changing

What was the length of the term of the original contract?

1 year

What is the length of the extension/renewal?

24 months

What is the revised total term of the contract?

3 years

If cost changing

What was the original value of the entire contract prior to this proposed change?

\$950,000

What is the value of the proposed change?

\$2,600,000

What is the new/revised total value including change?

\$3,550,000

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)