



Legislation Text

File #: 23-1926, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted: 12-11-2023**

**Requesting Agency: HOST**  
**Division:**

**Subject Matter Expert Name: Chris Lowell**  
**Email Address: Christopher.lowell@denvergov.org**  
**Phone Number:**

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Second Amendatory Agreement between the City and County of Denver and U.S. Motels Denver North, Inc. to provide units for non-congregate shelter for individuals and families when the City's emergency shelter beds are full through the established non-congregate shelter program, citywide.**

Amends an agreement with U.S. Motels Denver North, Inc. by adding \$215,000 for a new total of \$1,115,000 and no change to the contract length to provide units for non-congregate shelter for individuals and families when the City's emergency shelter beds are full through the established non-congregate shelter program, citywide. HOST-202371414-02(HOST-202367041). The last regularly scheduled Council meeting within the 30-day review period is on 1-16-2024. The Committee approved filing this item at its meeting on 12-13-2023.

**Affected Council District(s) or citywide?**

**Citywide**

**Contract Control Number:**

**HOST-202371414**

**Vendor/Contractor Name (including any "DBA"):**

**U.S. Motels Denver North, Inc.**

**Type and Scope of services to be performed:**

The scope of work of the contract with U.S. Motels Denver North, Inc., is to provide units for short term shelter for individuals and families when the City’s emergency shelter beds are full through the established voucher program. Individuals and families with children will be provided with safe accommodations at preidentified locations owned and operated by U.S. Motels North. Families are defined as households with either a minor or an individual with a disabling condition. All households must meet the federal definition of literal homelessness to be eligible for a voucher. Vouchers will be available to households during Severe Weather Activation as defined by the city or during another emergency situation as defined by HOST. Access to vouchers for Severe Weather Activation will be available through the Salvation Army Connection Center, both over the phone and in person. During other emergency events, HOST will establish a process for administering emergency vouchers as needed.

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

**XO101**

**Are WBE/MBE/DBE goals met (if applicable)?**

N/A

**Is the contract new/a renewal/extension or amendment?**

amendment

**Was this contractor selected by competitive process or sole source?**

**Competitive process**

**For New contracts**

**Term of initial contract:**

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
\$900,000	\$215,000	\$1,115,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
4/1/23-3/31/24	N/A	3/31/24