File #: 18-0006, **Version:** 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 12-26-17

Requesting Agency: Denver International Airport
             Division:

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Item Title & Description:
(Do not delete the following instructions)
*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed First Amendment between the City and County of Denver and ASKReply, Inc. d/b/a B2Gnow concerning design, implementation, hosting and prevailing wage compliance systems at Denver International Airport.

Amends a contract with ASKReply, Inc., doing business as B2Gnow, to add $10,950 for a new contract total in the amount of $841,900 for automated uploading and entering of revenue totals for concessions to track, monitor, and process certifications and compliance information for disadvantaged business opportunity programs at Denver International Airport. There is no change to the contract duration (201631814-01). The last regularly scheduled Council meeting within the 30-day review period is on 2-26-18. The Committee approved filing this resolution by consent on 1-24-18.

Affected Council District(s) or citywide?

Contract Control Number: 201631814-01

Vendor/Contractor Name (including any "DBA"): ASKReply, Inc., doing business as B2Gnow

Type and Scope of services to be performed:

The scope of work will be for B2G to provide DBSO with a file format to facilitate the automated uploading and entering of Denver International Airport (DEN) revenue totals for concessions into B2G monthly. B2G will install the appropriate modules into the B2G application to facilitate the file upload, including providing access to a secure FTP site where the upload file will be delivered and received.

B2G will support DEN DSBO with the implementation of the new process, and will monitor the SFTP site. B2G will notify the DEN DSBO staff with the status of the monthly upload. This automated process will eliminate revenue entry errors attributed to manual entry, including duplication of entries. The process will also eliminate the manual entry of all future revenues and increase accurate reporting. This implementation will only be used by DEN DSBO. (Not DSBO (downtown) or the Auditor).One time implementation cost is $5,950.00. Annual recurring cost is $1,000 per year

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

Was this contractor selected by competitive process or sole source? Non-competitive professional preference. Due to numerous customizations and City requirements that have resulted in a tool used daily by Division of Small Business Opportunity (DSBO) staff, other City staff, contractors, concessionaires and suppliers that is not available elsewhere. In order to maintain the level of service and reliability, and continuity

For New contracts
Term of initial contract:

Options for Renewal:
        How many renewals (i.e. up to 2 renewals)?
        Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:
Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing
What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing
What was the original value of the entire contract prior to this proposed change?

 $830,950

What is the value of the proposed change?
 $10,950
What is the new/revised total value including change?

 $841,900

If terms changing
Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)