



Legislation Text

File #: 23-1263, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 9-18-2023

**Requesting Agency: Transportation & Infrastructure
Division:**

Subject Matter Expert Name: Patience Reuter
Email Address: patience.reuter@denvergov.org
[<mailto:patience.reuter@denvergov.org>](mailto:patience.reuter@denvergov.org)
Phone Number:

Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Contract between the City and County of Denver and Leadline Project Management, LLC to provide project management services to support and/or staff augmentation by individual task orders to support project delivery, citywide.

Approves an on-call SBE contract with Leadline Project Management, LLC for \$3,000,000 and three years to provide project management services to support and/or staff augmentation by individual task orders to support project delivery, citywide (DOTI-202369767). The last regularly scheduled Council meeting within the 30-day review period is on 10-30-2023. The Committee approved filing this item at its meeting on 9-26-2023.

Affected Council District(s) or citywide?

Citywide

Contract Control Number:

DOTI-202369767

Vendor/Contractor Name (including any "DBA"):

Leadline Project Management, LLC

Type and Scope of services to be performed:

Professional services

Project management support issued by individual task orders to support Dept. of Transportation project delivery.

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

SBE

Are WBE/MBE/DBE goals met (if applicable)?

SBE 30%

Is the contract new/a renewal/extension or amendment?

New

Was this contractor selected by competitive process or sole source

Competitive Process

For New contracts

Term of initial contract:

Effective date + 3 years

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

\$3,000,000

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing

What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing

What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)