



Legislation Text

File #: 20-1109, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted:** 10-05-20

**Requesting Agency:** Denver International Airport  
**Division:**

**Subject Matter Expert Name:**

|        |                             |
|--------|-----------------------------|
| Name:  | Angela Casias               |
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**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Agreement between the City and County of Denver and WestJet, an Alberta Partnership, concerning a use and lease agreement wherein WestJet will be a signatory air carrier at Denver International Airport.**

Approves a use and lease agreement with WESTJET, an Alberta Partnership for rates and charges and for one year, with two optional one-year renewals, for passenger service at Denver International Airport (202055437-00). The last regularly scheduled Council meeting within the 30-day review period is on 11-16-20. The Committee approved filing this item at its meeting on 10-14-20.

**Affected Council District(s) or citywide?** Council District 11

**Contract Control Number:** 202055437-00

**Vendor/Contractor Name (including any "DBA"):** WESTJET, an Alberta Partnership

**Type and Scope of services to be performed:**

WESTJET, an Alberta Partnership will be entering into a new Use and Lease Agreement with Denver International Airport. This agreement has a term of 1 year with two 1-year optional

extensions. Because of the COVID-19 impact on the airline industry, DEN and the airlines are entering into short term lease agreements as a stop gap as the industry recovers. As flights and passengers return to normal numbers, DEN will begin to negotiate the more traditional longer-term leases in 2021.

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**

**Was this contractor selected by competitive process or sole source?**

**For New contracts**

**Term of initial contract:** One year

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?** 2

**Term of any renewals (i.e. 1 year each):** 1 year each

**Cost of initial contract term:** Rates and charges

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?**

**What is the length of the extension/renewal?**

**What is the revised total term of the contract?**

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

**What is the value of the proposed change?**

**What is the new/revised total value including change?**

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**