



Legislation Text

File #: 24-0158, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 2-12-2024

Requesting Agency: HOST
Division:

Subject Matter Expert Name: Chris Lowell
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Phone Number:

Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A resolution approving a proposed Amendatory Agreement between the City and County of Denver and Vivent Health, Inc. to provide rental assistance and services to support individuals living with AIDS, citywide.

Amends a contract with Vivent Health, Inc. to add \$1,070,136 for a new total of \$2,235,296 and one additional year for a new end date of 12-31-2024 to provide rental assistance and services to support individuals living with AIDS, citywide (HOST-202472421-01/HOST-202366622-01). The last regularly scheduled Council meeting within the 30-day review period is on 3-26-2024. The Committee approved filing this item at its meeting on 2-14-2024.

Affected Council District(s) or citywide?
citywide

Contract Control Number:
HOST-202472421-01

Vendor/Contractor Name (including any "DBA"):
Vivent Health

Type and Scope of services to be performed:

II. SERVICES DESCRIPTION

- A. The participant population to be served consists of low-income people living with HIV/AIDS who need assistance with maintaining long-term, stable, permanent housing. Assistance may be provided after review of the participant's

eligibility and other requirements according to the Program Requirements and Responsibilities outlined below.

1. **Tenant Based Rental Assistance (TBRA):** The TBRA Program will provide housing assistance to eligible households. TBRA meets the needs of participants by subsidizing the difference between total rent and the monthly tenant rent.
 - a. All TBRA programmatic and fiscal components will be administered according to standards of care and fiscal management requirements.
2. **Short Term Rent Mortgage Utility Assistance (STRMU):** The STRMU Program will provide housing assistance to eligible households for up to \$2,500.00 and/or 21 weeks (continuous or non-continuous) of assistance in a 52-week period. The 52-week period for this program aligns with the calendar year. This program is designed to prevent homelessness by assisting to retain long-term, stable, permanent housing options for households that might otherwise lose their housing. This program provides STRMU in the form of eviction/foreclosure prevention.
3. **Permanent Housing Placement (PHP):** The PHP Program will provide deposit and move-in assistance to eligible participants to help households establish permanent residence in which continued occupancy is expected.
4. **Supportive Services:** The Supportive Services (SS) service category may be used to provide wraparound services to eligible households. Supportive Services may include, but are not limited to, Housing Case Management (HCM), health, mental health, assessment, permanent housing placement, nutritional services, intensive care when required, and assistance in gaining access to local, State, and Federal government benefits and services, except that health services may only be provided to individuals with acquired immunodeficiency syndrome or related diseases and not to other household members living with these individuals.
 - a. Vivent will provide housing navigation as a form of supportive services to assist individuals with securing housing, gaining access to income and housing benefits offered by local, state, and federal governments, household budgeting, and securing other necessary household items.
 - b. Vivent will provide wraparound supportive services through the HIV Medical Home to housing clients, including medical, dental, and mental health care, pharmacy services, medical case management, legal services, transportation assistance, food pantry services, insurance enrollment and government benefits assistance.
 - c. Vivent's case managers will refer HOPWA clients to medical care provided by Registered Nurses at the Vivent Health Medical Center, co-located with housing services. The Registered Nurses funded by HOPWA will provide essential primary care to ensure that clients are able to maintain their health. Services include;
 - i. medical education, virtual appointments, assessments of vitals, vaccinations, testing and treatment for sexually transmitted infections (STIs), follow-up calls between appointments, and referrals for additional specialty care not provided at the Vivent Health Medical Center.

B. Program Requirements and Responsibilities:

1. **BASIC REQUIREMENTS SUMMARY:** Basic requirements for HOPWA program assistance are as follows:
 - a. Eligibility: proof of HIV/AIDS status and household income at or below 80% Area Median Income (AMI).
 - b. TBRA: rent calculation, housing inspection, lease, Fair Market Rent (FMR) limits, cancelled checks to landlord.
 - c. STRMU: evidence of need, time limit calculation, cancelled payment checks.
 - d. Supportive services: documentation fitting with type of service (e.g., transportation, case management), that service was delivered, time sheets, client participation records.
 - e. Permanent Housing: Proper categorization of housing information and permanent housing placement activities and costs
 - f. Participants living in the Denver Eligible Metropolitan Statistical Area (EMSA) in the counties of Adams, Arapahoe, Broomfield, Clear Creek, Denver, Douglas, Elbert, Gilpin, Jefferson, and Park are eligible for HOPWA assistance.

Location (if applicable):

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):

N/A

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

amendment

Was this contractor selected by competitive process or sole source?

Competitive process

For New contracts

Term of initial contract:

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
\$1,165,160	\$1,070,136	\$2,235,296

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
1/1/23 - 12/31/23	One year	12/31/24