



Legislation Text

File #: 19-0291, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted:** 3-19-19

**Requesting Agency:** Parks and Recreation  
**Division:**

**Subject Matter Expert Name:**

Name: Laura Morales
Email: Laura.Morales@denvergov.org

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Second Amendatory Agreement between the City and County of Denver and The Architerra Group, Inc. for on-call professional planning, design and related consulting services for various park projects.**

Amends an on-call contract with The Architerra Group Inc. by adding one year for a new end date of 4-1-20 for on-call landscape architectural and technical services, citywide. No change to contract amount (201520438). The last regularly scheduled Council meeting within the 30-day review period is on 4-29-19. The Committee approved filing this item at its meeting on 3-26-19.

**Affected Council District(s) or citywide?** citywide

**Contract Control Number:** 201520438

**Vendor/Contractor Name (including any "DBA"):** The Architerra Group Inc.

**Type and Scope of services to be performed:**

On-call professional landscape planning, design and related consulting services for planning, programming, and designing various park projects. The group of on-call contractors for these

services plan and design the majority of the (40-50) Capital Projects performed annually. The types of projects these contractors typically work on are neighborhood park improvements (i.e. playgrounds, tennis and basketball courts, picnic areas and new walks and trails). These projects are important for the neighborhoods, and impact DPR's ability to deliver capital projects in accordance with the established schedules. DPR desires to extend the term of Architerra's contract to allow for the completion of work in progress for the Westside Line Trail concept design project and 2019 TIP Grant proposal review project, which were initiated during the original contract term.

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

**Are WBE/MBE/DBE goals met (if applicable)?**

14 % W/MBE

**Is the contract new/a renewal/extension or amendment?**

**Was this contractor selected by competitive process or sole source?**

Competitive

**For New contracts**

**Term of initial contract:**

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?**

Four years

**What is the length of the extension/renewal?**

One year

**What is the revised total term of the contract?**

Five years

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

**What is the value of the proposed change?**

**What is the new/revised total value including change?**

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**