



Legislation Text

File #: 20-0170, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted:** 2-16-20

**Requesting Agency:** Denver International Airport  
**Division:**

**Subject Matter Expert Name:**

Name:	Angela Casias
Email:	angela.casias@flydenver.com

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Second Amendment between the City and County of Denver and Baggage Airline Guest Services, Inc. concerning remote airline check-in services at Denver International Airport.**

Amends a contract with Baggage Airline Guest Services, Inc. by adding \$700,000 for a new total of \$2,033,837, five months for a new end date of 7-31-20 and adding minimum wage ordinance requirements for remote airline check-in services at Denver International Airport (CE-201845436-02). The last regularly scheduled Council meeting within the 30-day review period is on 3-31-20. The Committee approved filing this item at its meeting on 2-26-20.

**Affected Council District(s) or citywide?** Council District 11

**Contract Control Number:** CE-201845436-02

**Vendor/Contractor Name (including any "DBA"):** Baggage Airline Guest Services Inc.

**Type and Scope of services to be performed:**

DEN would like to continue to utilize BAGS, Inc. for the duration of the agreement. Under this

program, DEN passengers check their bag(s) at a drive-up car side service located at 75th Avenue just north of DEN's Pikes Peak Shuttle Lot. BAGS, Inc. prints passenger boarding passes and transports checked bags to corresponding airlines. The current hours of operation are 4:00am - 4:00pm, Saturdays through Thursdays, and 4:00am - 7:00pm on Fridays. The hours of operation may vary to meet the needs of the travelling public.

The original agreement started as a pilot program and has been very successful, DEN has expanded the initial proposed hours of operation from 91 weekly hours to 101 weekly hours. DEN will continue to analyze the demands of the traveling public and may adjust the hours of operation in the future to meet any other identified needs. Additionally, DEN may extend coverage to other locations based on the demands of the traveling public.

This second amendment allows a term extension and associated increase of compensation total while a new contract can be processed. The amendment also sets forth Denver's recent minimum wage requirement and an updated exhibit of individual hourly rates.

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**

**Was this contractor selected by competitive process or sole source?**

**For New contracts**

**Term of initial contract:**

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?**

11/1/2018 to 2/29/2020

**What is the length of the extension/renewal?**

5 months

**What is the revised total term of the contract?**

11/1/2018-7/31/2020

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

\$1,333,837

**What is the value of the proposed change?**

\$700,000

**What is the new/revised total value including change?**

\$2,033,837

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**