



Legislation Text

File #: 23-0091, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted: 1-30-2023**

**Requesting Agency: Department of Housing Stability  
Division:**

**Subject Matter Expert Name: Israel Cruz  
Email Address: Israel.Cruz@denvergov.org  
Phone Number:**

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Second Amendatory Agreement between the City and County of Denver and Catholic Charities & Community Services of the Archdiocese of Denver, Inc. to continue providing operational and programmatic support at multiple low-barrier shelters for people experiencing homelessness, citywide.**

Amends a contract with Catholic Charities & Community Services of the Archdiocese of Denver, Inc. by adding \$8,215,623 for a new total of \$22,709,464 and one year for a new end date of 12-31-2023 to continue providing operational and programmatic support at multiple low-barrier shelters for people experiencing homelessness, citywide (HOST-202057226-00/ HOST202266064-02). The last regularly scheduled Council meeting within the 30-day review period is on 3-6-2023. The Committee approved filing this item at its meeting on 2-1-2023.

**Affected Council District(s) or citywide? Citywide**

**Contract Control Number:** HOST-202057226-00/ HOST202266064-02

**Vendor/Contractor Name (including any "DBA"):** Catholic Charities & Community Services of the Archdiocese of Denver, Inc.

**Type and Scope of services to be performed:**

Catholic Charities & Community Services of the Archdiocese of Denver, Inc.(CC) provides low-barrier shelter services to persons experiencing homelessness at multiple CC shelter sites. This contract supports daily operations, as well as case management, support services and transition planning into stable housing at the Women’s Shelter, Smith Road Shelter, and Holy Rosary Overflow Shelter.

**Scope of work:**

- A. Emergency Women’s Shelter Operations - Women's Shelter (E. 48<sup>th</sup> Ave.) and Smith Road Shelter (6240 Smith Road)
  - CC will operate women’s sheltering 24 hours per day, seven days per week up to the capacity as determined with the Denver Fire Department and Community Planning and Development. Shelter capacity may be reduced based on public health regulations.
  - Shelter spots will be “emergency,” meaning low-barrier entry, not referral-based and/or qualified entry requiring service engagement.
  - CC will provide safe, stable, and sanitary shelter services that include basic needs of nutritious nourishment comprising at least 2500 calories per day per person, personal hygiene including shower access, and shelter.
  - CC will facilitate secure storage of personal client belongings.
  - CC will provide case management, support services, and transition planning into more stable housing situations.
  - CC will provide a range of direct services and referrals to help develop a source of income through employment and/or acquisition of public benefits.
  - CC will refer clients experiencing drug dependency to substance abuse groups and detox programs for assistance within the metro Denver area.
  
- B. Overflow Women’s Shelter - Samaritan House Holy Rosary (2301 Lawrence St)
  - CC will provide low-barrier, emergency shelter to accommodate women experiencing homelessness up to the capacity as determined with the Denver Fire Department and Community Planning and Development, operating seven nights per week, at the CC Samaritan House, commonly called the Holy Rosary Overflow Shelter and operating only overnight. Shelter capacity may be reduced based on public health regulations.
  - Shelter spots will be “emergency,” meaning low- barrier entry and walk-up access, not referral-based and/or qualified entry requiring service engagement.
  - CC will provide safe, stable, and sanitary shelter services that include basic needs of nutritious nourishment comprising at least 1600 calories per day per person, personal hygiene excluding shower access, and shelter.
  - CC will provide daily transportation of clients between the CC Samaritan House Holy Rosary to the CC Smith Road Shelter facility.
  - CC will refer clients experiencing drug dependency to substance abuse groups and detox programs for assistance within the metro Denver area.
  
- C. CC will dedicate funding to make improvements to Homeless Management Information System (HMIS) data quality. This includes personnel, data integrity, and innovation dedicated to HMIS data quality improvements.

**Location (if applicable):**

**WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

**Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment?**

**Was this contractor selected by competitive process or sole source?**

**For New contracts**

**Term of initial contract:**

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

Time and price

***If length changing***

**What was the length of the term of the original contract?**

**01/01/2021-12/31/2022**

**What is the length of the extension/renewal?**

**12 months**

**What is the revised total term of the contract?**

**01/01/2021-12/31/2023**

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

**\$14,493,841**

**What is the value of the proposed change?**

**\$8,215,623**

**What is the new/revised total value including change?**

**\$22,709,464**

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**