



Legislation Text

File #: 22-0133, Version: 1

**Contract Request Template (Contracts; IGAs; Leases)**

**Date Submitted: 1/24/22**

**Requesting Agency: HOST  
Division:**

**Subject Matter Expert Name: Derek Woodbury  
Email Address: derek.woodbury@denvergov.org  
Phone Number:**

**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A resolution approving a proposed Revival and Amendatory Agreement between the City and County of Denver and Catholic Charities and Community Services of the Archdiocese of Denver, Inc. to provide shelter services at various locations and programming for women homelessness.**

Amends a contract with Catholic Charities and Community Services of the Archdiocese of Denver, Inc. by adding \$7,915,624 for a new contract total of \$14,493,841 and one year for a new end date of December 31, 2022 to provide shelter services at various locations and programming for women homelessness (HOST-202161576-01). The last regularly scheduled Council meeting within the 30-day review period is on 3-14-22. The Committee approved filing this item at its meeting on 2-9-22.

**Affected Council District(s) or citywide? Citywide**

**Contract Control Number: HOST-202161576-01**

**Vendor/Contractor Name (including any "DBA"): Catholic Charities and Community Services of the Archdiocese of Denver, Inc.**

## **Type and Scope of services to be performed:**

Catholic Charities and Community Services of the Archdiocese of Denver, Inc. (CC) will provide shelter operations and programming.

### Emergency Shelter Operations

- CC will operate Women’s Sheltering at a mutually agreed upon location owned or leased by the City of Denver, identified as the 48th Ave West shelter located at 4330 E 48th Ave as of this initial contract execution. When fully operational, this shelter will accommodate clients experiencing homelessness up to the capacity as determined with the Denver Fire Department and Community Planning and Development, up to 450 guests as of this initial contract execution, operating 24 hours per day, seven days per week. Shelter capacity may be reduced based on public health regulations, up to 250 guests as of this initial contract execution.
- Shelter spots will be allocated 100% “emergency,” meaning low-barrier entry, not referral-based and/or qualified entry requiring service engagement.
- CC will provide safe, stable, and sanitary shelter services that include basic needs of nutritious nourishment comprising at least 2500 calories per day per person, personal hygiene, and shelter.
- CC will facilitate secure storage of personal client belongings.
- CC will provide case management, support services, and transition planning into more stable housing situations.

### Women’s Emergency Shelter

- Smith Road Shelter
  - CC will provide low-barrier, emergency shelter to accommodate women experiencing homelessness up to the capacity as determined with the Denver Fire Department and Community Planning and Development, operating 24 hours per day, seven days per week, normally conducted at 6240 Smith Road. Shelter capacity may be reduced based on public health regulations.
  - Shelter spots may be allocated on a HOST-CC mutually agreeable proportion between “emergency” shelter, meaning low-barrier entry and referral-, reserved-, and/or qualified-entry requiring service engagement. Excess reserved capacity will be offered on an emergency basis, determined on a nightly basis.
  - CC will provide safe, stable, and sanitary shelter services that include basic needs of nutritious nourishment comprising at least 2500 calories per day per person, personal hygiene including shower access, and shelter.
  - CC will provide case management, support services, and transition planning into more stable housing situations.
  - CC will provide a range of direct services and referrals to help develop a source of income through employment and/or acquisition of public benefits.
- Holy Rosary Overflow Shelter
  - CC will provide low-barrier, emergency shelter to accommodate women experiencing homelessness up to the capacity as determined with the Denver Fire Department and Community Planning and Development, operating seven nights per week, at the CC Samaritan House, commonly called the Holy Rosary Overflow Shelter and operating only overnight. Shelter capacity may be reduced based on public health regulations.
  - Shelter spots will be allocated 100% “emergency,” meaning low- barrier entry and walk-up access, not referral-based and/or qualified entry requiring service engagement.
  - CC will provide safe, stable, and sanitary shelter services that include basic needs of nutritious nourishment comprising at least 1600 calories per day per person, personal hygiene excluding shower access, and shelter.
- CC will provide daily transportation of clients between the CC Samaritan House to the CC Smith Road facility.
- CC will refer clients experiencing drug dependency to substance abuse groups and detox programs for assistance within the metro Denver area.
- CC will facilitate secure storage of personal client belongings.

## **Location (if applicable):**

## **WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts):**

## **Are WBE/MBE/DBE goals met (if applicable)?**

**Is the contract new/a renewal/extension or amendment? Amendment**

**Was this contractor selected by competitive process or sole source?  
NOFA**

**For New contracts**

**Term of initial contract:**

**Options for Renewal:**

**How many renewals (i.e. up to 2 renewals)?**

**Term of any renewals (i.e. 1 year each):**

**Cost of initial contract term:**

**Cost of any renewals:**

**Total contract value council is approving if all renewals exercised:**

**For Amendments/Renewals Extensions:**

**Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?**

***If length changing***

**What was the length of the term of the original contract?**

**What is the length of the extension/renewal?**

**What is the revised total term of the contract?**

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
1/1/2021-12/31/2021	12 months	12/31/2022

***If cost changing***

**What was the original value of the entire contract prior to this proposed change?**

**What is the value of the proposed change?**

**What is the new/revised total value including change?**

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
\$6,578,217	\$7,915,624	\$14,493,841

***If terms changing***

**Describe the change and the reason for it (i.e. compliance with state law, different way of doing business etc.)**