



Legislation Text

File #: 23-0038, Version: 1

Contract Request Template (Contracts; IGAs; Leases)

Date Submitted: 1-17-2023

**Requesting Agency: Office of Human Resources
Division:**

**Subject Matter Expert Name: Chris O'Brien
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Phone Number:**

Item Title & Description:

(Do not delete the following instructions)

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

A bill for an ordinance approving a proposed Intergovernmental Agreement between the City and County of Denver and Regional Transportation District (RTD) to offer the EcoPass program to qualified city employees.

Approves an intergovernmental agreement with the Regional Transportation District (RTD) for \$536,216.08 and through 12-31-2023 to offer the EcoPass program to qualified city employees (CSAHR-202265775-00). The last regularly scheduled Council meeting within the 30-day review period is on 2-20-2023. The Committee approved filing this item at its meeting on 1-17-2023.

Affected Council District(s) or citywide? Citywide

Contract Control Number: CSAHR-202265775-00

Vendor/Contractor Name (including any "DBA"): Regional Transportation District (RTD)

Type and Scope of services to be performed: Provide EcoPasses to qualified city employees in 2023.

Current statistics:

As of January 10, 2023, the city has 8590 employees eligible for the RTD Ecopass and 3301 enrolled, equal to a 38% participation rate. Employees are still enrolling and may enroll at any time.

Location (if applicable): citywide

WBE/MBE/DBE goals that were applied, if applicable (construction, design, Airport concession contracts): N/A- IGA

Are WBE/MBE/DBE goals met (if applicable)?

Is the contract new/a renewal/extension or amendment?

New

Was this contractor selected by competitive process or sole source?

Sole- IGA

For New contracts

Term of initial contract:

1-1-2023 through 12-31-2023

Options for Renewal:

How many renewals (i.e. up to 2 renewals)?

Term of any renewals (i.e. 1 year each):

Cost of initial contract term:

536,216.08

Cost of any renewals:

Total contract value council is approving if all renewals exercised:

For Amendments/Renewals Extensions:

Is this a change to cost/pricing; length of term; terms unrelated to time or price (List all that apply)?

If length changing

What was the length of the term of the original contract?

What is the length of the extension/renewal?

What is the revised total term of the contract?

If cost changing

What was the original value of the entire contract prior to this proposed change?

What is the value of the proposed change?

What is the new/revised total value including change?

If terms changing

Describe the change and the reason for it (i.e. compliance with state law, different

way of doing business etc.)