



Legislation Text

File #: 17-0722, Version: 1

**OHR/CSA Request Template**

**Date Submitted:** 06-20-17

**Requesting Agency:** Office of Human Resources  
**Division:**

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**Item Title & Description:**

*(Do not delete the following instructions)*

*These appear on the Council meeting agenda. Initially, the requesting agency will enter a 2-3 sentence description. Upon bill filling, the City Attorney's Office should enter the title above the description (the title should be in **bold** font).*

*Both the title and description must be entered between the red "title" and "body" below. Do **not** at any time delete the red "title" or "body" markers from this template.*

**A bill for an ordinance amending the classification and pay plan for employees in the Career Service and for certain employees not in the Career Service.**

Adds Emergency Communication Supervisor to the Classification and Pay Plan at paygrade N-809. The Committee approved filing this bill by consent on 6-27-17.

**Affected Council District(s) or citywide?** Citywide

**Executive Summary with Rationale and Impact:**

To: Agency Heads and Employees  
From: Karen Niparko, Executive Director of Human Resources  
Date: June 2, 2017  
Subject: Proposed Change to the Classification and Pay Plan

**The proposed change amends the Classification and Pay Plan by creating a new class called Emergency Communication Supervisor (N-809).**

At the request of Denver 911 Operations Center, it is proposed to create a new classification of Emergency Communication Supervisor (N-809). This request will provide a first line supervisor classification that better describes their emergency operations, provides benchmark market data and better alignment of the occupational group. This position ensures appropriate delivery of Denver's 911 service to the public and that all policies, procedures, orders and

directives pertaining to operational procedures are adhered to. This position is difficult to recruit and retain as it has high stress, is an essential personnel position requiring work during emergency situations, and requires 24/7 overtime hours.

## **NEW CLASS**

**Proposed Title**

Emergency Communication Supervisor

**Proposed Pay Grade**

N-809 (\$52,071-\$67,693-\$83,314)

Per Career Service Rule 7-37 A - "If it is determined, as a result of an audit or maintenance study, that changes to the classification and pay plan are necessary, the effective date of any resulting changes to the classification and pay plan shall be the beginning of the first work week following approval by the Mayor or by the City Council over the Mayor's veto."

The Career Service Executive Personnel Director shall provide those appointing authorities who are affected with a draft of proposed changes in the plan, and notice shall be posted on appropriate bulletin boards at least thirteen calendar days from the date of this notice.

**Type (choose one: Classification; Pay; Benefits; Rule Change; Other):**

**Fiscal Impact:**

**Contract Amount (if applicable):**

**Draft Bill Attached?**